



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, February 6, 2023  
**TIME:** 5:00 pm  
**LOCATION:** Paul 216, Lansdowne Campus  
**ONLINE:** Teams

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**BOARD MEMBERS:**

Monty Bryant, Chair  
Bijan Ahmadi  
Greg Atkins  
Tanya Clarmont, Vice Chair  
Kyle Jones  
Brenda McBain  
Brent Palmer  
Ruth Mojeed Ramirez  
Mike Stubbing  
Lane Trotter, President  
Al van Akker  
Karen Young

**ADMINISTRATION:**

Heather Cummings, VP Student Experience  
Deborah Huelscher, VP Administration & CFO  
Rodney Porter, Exec. Director, Communications & Marketing  
Barbara Severyn, Exec. Director, Human Resources  
Jen Stone, Exec. Dir., Strategy, Planning & Transformation  
Geoff Wilmshurst, VP Partnerships

**GUEST:** Rashed Al-Haque, Education Policy Specialist

**REGRETS:** John Boraas, VP Education  
Joanne Cumberland  
Lindsay Kearns

**EXECUTIVE ASSISTANT:** Heather Martin

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**I CALL TO ORDER**

Monty Bryant, Chair, called the meeting to order at 5:00 pm.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III BOARD MEMBER REPORTS****1. Chair's Report**

Monty Bryant, Chair, noted all the regular Board meetings are open to the public. Today we welcomed two guests: Michel Turcotte, CCSS; and Lynelle Yutani, CCFA. Lane Trotter and Monty met several times for planning and updates. Brent Palmer, Lindsay Kearns and Ruth Mojeed Ramirez terms' expire on July 31, 2023. All are eligible for renewal. Two weeks ago Monty met with past Saanich Mayor Fred Haynes as he is interested in joining the Board. As there no openings, Monty suggested the Foundation Board.

The save-the-date has gone out for the April 17 Provincial 'Post-Secondary Governance Workshop' in Vancouver. Registration is expected to begin in early February. Monty endorsed the workshop, and recommended the Board members attend.

Monty attended a tour of the Interurban Campus for the new Minister of Post-Secondary Education and Future Skills, Selena Robinson. It took place on January 24. On January 26, Monty attended the Ministry announcement for the new Campus Ultrasound Clinic. Minister Selena Robinson attended as well as Adrian Dix, Minister of Health; and Lana Popham, Minister of Tourism, Arts, Culture and Sport. It was held at the Alex and Jo Campbell Centre for Health and Wellness. It is the first time in Canada an ultrasound clinic has been opened to the public as a teaching tool for students. Monty attended a Chargers women's volleyball game two weeks ago, where he saw them win two out of three.

On January 25 we received a letter from the Ministry acknowledging Camosun's 2021/2022 Institutional Accountability Plan and Report (IAPR) and the success in achieving or substantially achieving nearly all its Ministry established performance measure targets. Monty thanked Rodney Porter and his team for their excellent work. The Board hosted a social with the CCFA Executive prior to today's meeting.

## **2. President's Report**

Lane Trotter, President, reported the ultrasound clinic opening was a good opportunity to highlight the Interurban campus. Four students can be in the clinic at a time.

Last week Lane and Geoff Wilmshurst travelled to the Philippines to sign a partnership agreement with Miriam College. They signed the agreement on February 3, 2023. The President of Miriam College is retired Ambassador Laura Quiambao-Del Rosario, who had served in a number of capacities for the Government of the Philippines including with some agencies of the United Nations. They met with the Commission for Higher Education Development (CHED). CHED is part of the Philippines national government. They recently passed legislation for transnational education, and ours was the first signing under this legislation. Both institutions will present the partnerships together at this years BC Council for International Education (BCCIE) conference that take place in Victoria in January 2023. Miriam is building a new campus at Clarke (an hour outside Manilla) with a grand opening being planned for this fall. We will invite Minister Robinson to attend. The partnership will benefit students on both sides equally. Our students will be able to take courses that we do not offer and vice versa.

The Association of Governing Boards (AGB) Trusteeship magazine was distributed. We began collecting board resource materials in the President's office. Board members can check-out the materials through Heather Martin.

## **3. Foundation**

Geoff Wilmshurst, Vice President Partnerships, provided the year-end data from 2022. We received \$3.79M, which is 44% over 2021. There was an increase in the number of donors to 701, and the average gift per donor has increased. We ended 2022 with a donor stewardship event and are planning another event for 2023. Chair Jeety Bhalla has connected with the past Mayor of Saanich Fred Haynes about joining the Foundation Board.

#### **4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the November 16 and December 14, 2022, meetings were included in the agenda package. Bijan went over the highlights of the January 18, 2023, meeting, which was a very short meeting. They approved curriculum and endorsed the Board's new Strategic Plan policy.

#### **5. Pacific Institute for Sport Education (PISE)**

Geoff Wilmshurst reported they held a review of the budget and are ahead at this point. KPMG has been selected as their auditor for the next four years. One of their main tenants may move out, so discussion was held on other possible tenants to move into the vacated space. The lighting in the field is now installed, and is at a level that does not disturb the neighbours.

### **IV BOARD COMMITTEE REPORTS**

#### **1. Executive Committee**

Monty Bryant, Chair, Executive Committee, noted they met on January 23, 2023. We received an update on the third quarter financial results. Lane provided his goals for 2023, and the results of his goals from last year. We received an update on the implementation plan for the 2023-2028 Strategic Plan. The Executive explored a number of 'Indigenization at the Board Table' learning opportunities. We will provide 10-minute educational sessions at each Board meeting. We reviewed the suggested changes to the Executive Committee Terms of Reference. Once the legal review is complete, the final copy will go to the Board for approval. We set the agenda for the February 6 Board meeting.

##### **i) President's Goals: Review of 2022**

Lane Trotter gave a high-level overview of the status of his goals from 2022, attached in the agenda package. The form has an added heat map on the self-assessment side. The six goals are shown with columns indicating the level of achievement: achieved, continuing, partially achieved, and not achieved. Some goals are continuous year-over-year, so are multi-year and result in 'Achieved on-going' being checked off. Some areas were held-off due to the large budget deficit earlier in the year that needed to be addressed, and that will change now that the situation has improved.

#### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS RECEIVE THE UPDATE ON THE PRESIDENT'S GOALS FOR 2022.**

**CARRIED**

##### **ii) President's Goals: Goals for 2023**

The Strategic Plan is being launched, and the next task is to work on the data and metrics. The Board will receive the first monitoring report in January, 2024. It will take five years to implement all the goals in the Strategic Plan. The Truth and Reconciliation goal is for the whole college and will be continuing. John Boraas, VP Education, is moving forward with the Centre for Prior Learning Assessment and Recognition. John Boraas is working on the job description for a Director for Equity, Diversity and Inclusion (EDI). The goal of financial sustainability is to achieve a balanced budget and also a surplus in order to reinvest in the College and to replenish our reserves. The work on community relationships is ongoing.

**MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS RECEIVE THE PRESIDENT'S GOALS FOR 2023.**

**CARRIED**

**2. Finance Committee**

- i) The minutes from the October 24, 2022, meeting were included in the agenda package. We were six months into the year and had a projected deficit of \$2.7M for year-end.
- ii) Mike Stubbing, Chair, Finance Committee, gave a report on the January 26, 2023, meeting. We received the results to December 31, 2022, which is three quarters of the year. The results give us a more accurate idea of what the final quarter will look like. We are now projecting a year-end deficit of \$1.2M which is a material improvement over the budgeted deficit of \$7.2M. It is a very positive, best-case scenario. The main reason is the return of our international students. We now have 1700, which is 100 short of the pre-pandemic number.

At the next Finance committee meeting the whole Board will attend and will go through the 2023/2024 budget. We need to have a surplus budget going forward to reinvest in the college and replenish the reserves depleted by the pandemic.

**3. Governance Policy Review Committee**

- i) The minutes from the November 21, 2022, meeting were included in the agenda package.
- ii) Monty Bryant, Chair, Governance Policy Review Committee, noted that at the January 16, 2023, meeting, the committee recommended approval of the new Strategic Plan policy. The Strategic Plan policy has been through a legal review and has been endorsed by Education Council.

**MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE NEW 'G-2.5 STRATEGIC PLAN' POLICY.**

**CARRIED**

**V APPROVAL OF THE MINUTES**

The minutes of the December 5, 2022, meeting were approved as distributed.

**VI NEW BUSINESS**

**1. Strategic Plan Implementation Update**

Jen Stone, Executive Director, Strategy, Planning & Transformation, provided an update on the rollout of the 2023-2028 Strategic Plan. Each week a video is released on one of the six priorities in the Plan. They are published in CamNews and on social media. The rollout will be complete by February 22. Jen acknowledged Rodney Porter and his team for their excellent work on the videos.

- Jan. 25: Doing Good Work Together (Alima Ali)
- Feb. 1: Responding to Community Needs (Bijan Ahmadi)
- Feb. 8: Rising to the Challenges of Climate Change (Shannon Craig)
- Feb. 15: Honouring Indigenous Resurgence (Katie Manomie – student)
- Feb. 22: Advancing Social Justice, Equity, Diversity and Inclusion (Rashed Al-Haque)

The Strategic Plan launch open house will be in the atrium of the CTEI building on Friday, February 24 at 12:15pm. It will take place after Conversations Day.

Conversation's day will be centered around the strategic priority: Doing Good Work Together. New pop-up and lamppost banners will be made and installed around campus. The website is up and running and will be updated each week as 'paddle videos' are released. We are getting paddles made, for display, to reflect the Strategic Plan. Jen and Rashed Al-Haque are working on templates and metrics for the departments to use for reporting. The formal document is nearing completion and will be ready for print and online in late February.

## **2. Indigenization at the Board Table: Terminology**

Tanya Clarmont, Vice Chair, presented a slide show and video on the terminology to describe the Indigenous populations in Canada. In Canada the population is 58% First Nations, 34.5% Métis, & 3.9% Inuit. When referring to a population, it is better to be specific if possible rather than say 'Indigenous'. If it is not known, it is best to ask. Indigenous is an internationally used term. Inuit means people and Inuk means person. Métis are the descendants of European settlers and First Nations.

BC has the second largest Indigenous population, 290,210, but at 5.9% of the total population, BC has the highest Indigenous population density. There is an enormous diversity of cultures and languages on Vancouver Island. The Urban Indigenous group is a multi-cultural landscape. They are mobile, and often do not live on their ancestral homelands. 85% of Urban Indigenous came from elsewhere, so rely on local supports as they cannot get access to their own community. In 2016, there were 14,340 Urban Indigenous people and 2,600 on reserve people in the CRD. The 2021 census shows the CRD Indigenous population at 20,195, which is up 3,255 people. The Victoria Native Friendship Centre (VNFC) offered 250K points of service to 8K clients in 2020/2021. They provided service to 800 elders and 1200 youth.

Tanya suggested a reading list that can be found at the VNFC Library:

- 21 Things You May Not Know About the Indian Act
- Our Story: Aboriginal Voice on Canada's Past
- Kaa-Wichiihitoyaahk: Métis Perspective on Cultural Wellness

## **VII ADJOURNMENT**

The meeting was adjourned at 6:30pm.

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**Monty Bryant, Chair**

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**Date**

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**Heather Martin, Executive Assistant**