



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, December 5, 2022
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE: Teams

BOARD MEMBERS:

Monty Bryant, Chair
Bijan Ahmadi
Greg Atkins
Tanya Clarmont, Vice Chair
Joanne Cumberland
Lindsay Kearns
Brenda McBain
Brent Palmer
Mike Stubbing
Lane Trotter, President
Al van Akker

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelscher, VP Administration & CFO
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Jen Stone, Director, Strategic Initiatives
Geoff Wilmshurst, VP Partnerships

GUEST: Rashed Al-Haque, Education Policy Specialist

REGRETS: Kyle Jones
Ruth Mojeed Ramirez
Karen Young

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Monty Bryant, Chair, called the meeting to order at 5:00 pm. Brenda McBain acknowledged the territory.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed. 'A Poem from the Chair' was added under New Business.

III BOARD MEMBER REPORTS**1. Chair's Report**

Monty Bryant, Chair, noted all the regular Board meetings are open to the public. Today we welcomed April Atkins, SIP; and Lynelle Yutani, CCFA. Lane Trotter and Monty met several times for planning and updates. Monty worked with consultant Scott Borland who conducted the President's 360. On November 10, Greg Atkins attended 'Governing in the Public Interest'

training in Vancouver. Many members have taken the program online. Greg Atkins reported it was a full day workshop in Vancouver, and 500 people from across the province attended. The primary function of the Board is to govern in the public interest. The intent is to govern in an environmentally and socially conscious manner. Boards should seek to look like the community they serve and reduce barriers to becoming a Board member. The focus is on reconciliation and Indigenization, and to have representation on the Board. It is important for the Board to cultivate relations with their counterparts in the Ministry, and to ensure there are no surprises.

Lane Trotter, President, and Monty are members of the Ministry's Board Governance Workshop Steering Committee, which met earlier today. They are developing a separate post-secondary governance workshop that will take place in April, 2023. All Board members, including the elected and appointed members and the EA, are welcome to attend. A save-the-date will go out soon.

On November 25, Monty attended the Health and Human Services student awards at the Centre for Health and Wellness at the Interurban campus. Monty thanked all who attended the 'Board of Governors Award for Innovation and Community Partnership 2021– South Island Partnership (SIP)' on November 30. It was wonderful to celebrate such a deserving and long-time partnership. The photos have been circulated.

2. President's Report

Lane Trotter, President, reported that on November 29 he and Geoff Wilmshurst met with Esquimalt Mayor Barb Desjardins. Lane will meet with four other local mayors, and will offer them a tour of the campus. On November 29, Lane met with students in the technologies and in the trades to discuss three questions; why you chose Camosun, how your studies are going, and if you had one wish what it would be. Many were multi-generational Camosun students.

All five school districts were represented at the Board Award for Innovation and Community Partnership 2021 – SIP, despite the weather of the previous day. Their support was tangible, present, and clear. There are 950 high school students participating through SIP, which is the largest program in the province. On December 1, John Boraas, Deborah Huelscher, and MLAs Rob Fleming and Grace Lore met for an update on student housing, the film studio, the West Shore project, and SIP.

Geoff Wilmshurst provided the international student enrolment numbers for January. The total registration for January is 1628 (includes exchange students, Ukraine students, student athletes, and South Island Partnership students). Total international tuition paying students registrations are 1589, and 426 of them are new. The top number of visas issued by country are India, Philippines, Mexico, Peru, and Colombia. The top countries for visas not issued are India, Colombia, Philippines, Peru, and China. The deadline for registration was December 2, but we will do our best to register those waiting for visas. Camosun College has a 78% approval rate for visas. We expect about 200 to register over the holiday break.

Deborah Huelscher noted there are 300 more international enrolments than last winter. The business case for student housing has been submitted to the Ministry. They will review and send it to Treasury Board in the first quarter of the new year. The costing has escalated. There will be an update at the February Board meeting.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted the Foundation has raised \$3.5M as of today, which is the highest amount in ten years. On November 23 we held the first in-person donor appreciation event in three years. One hundred donors attended. We raised \$52,165 on November 28 for Giving Tuesday and surpassed our goal of \$30K. All funds went to Erasing Barriers. Geoff acknowledged the great work of Jody Kitts and the team. Earlier today Geoff spoke at the Canadian Club's Annual Christmas Tea, which is a fundraiser for their bursary with the Camosun Foundation. Their members have been contributing to this bursary for 26 years.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the October 19, 2022, meeting were included in the agenda package. Bijan went over the highlights of the November 16, 2022, meeting, which included passing curriculum and the endorsement of the draft Strategic Plan. They approved the Grading Policy, and a new policy 'Exam Reschedule and Repeat Policy'.

5. Pacific Institute for Sport Education (PISE) [nil]

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Monty Bryant, Chair, Executive Committee, noted they met on November 21, 2022. The Executive recommend that the Board approve the draft 2023-2028 Strategic Plan performance measures. We looked at a proposed new Board policy on the Strategic Plan, and at a proposed new supporting document for the Executive Committee Terms of Reference called 'Termination of the President's Contract'. There was a small revision to the supporting document to the Executive Committee Terms of Reference 'Appeal of Suspension from College Process'. We set the agenda for the December 5 Board meetings. Lane Trotter outlined a process to identify operational priorities for spending a surplus if there is one. It will go forward to the Board.

2. Finance Committee

Mike Stubbing, Chair, Finance Committee, provided an interim update on the current financials. The Finance Committee meeting on October 24 was reported on previously. At that time, we received the six-month results to September 30. There was a projected deficit of \$2.7M which is much less than the \$7.3M we budgeted. We will receive the three-quarter results in late January. The budget process for 2023/2024 is now underway. All Board members are invited to the April 3 Finance Committee meeting to look at the budget detail. The Board budget approval meeting is on April 11. Deborah Huelscher and Mike Stubbing will take questions on the budget at any time.

3. Governance Policy Review Committee

- i) The minutes from the October 3, 2022, meeting were included in the agenda package.
- ii) Monty Bryant, Chair, Governance Policy Review Committee, gave a report on the November 21, 2022, meeting. We reviewed a new Strategic Plan policy and a new Termination of the President procedure document. The review of the Board Decision Making policy is almost complete. It has been referred to legal and the policy department for review. The committee will meet in mid-January, and will bring them to the Board in February.

V APPROVAL OF THE MINUTES

The minutes of the November 7, 2022, meeting were approved as distributed.

VI NEW BUSINESS

1. Strategic Plan 2023/2028 - Metrics

Jen Stone, Director, Strategic Initiatives, noted that updates on the development process were provided at all Board meetings in 2022. The steps following approval are implementation and the rollout. They worked with Todd Ormiston, Ruth Lyall, and many others on Indigenizing the plan. They included the voices of Indigenous employees and students in the development of the progress measures. Several working groups of about 30 subject matter experts met once a week from September to mid-November. They worked on how to measure, what data is available already, and at qualitative and quantitative measures. They used a results-based approach. They looked at how much we do, and how well we do it, and at who we are serving. We will need to be able to keep adding and changing the measures as we go. A new department of Strategy, Planning and Transformation will oversee the implementation, including annual reports to Board and supports to the schools. Dylan Thomas created the imagery for the final plan.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE 2023/2028 STRATEGIC PLAN METRICS.

CARRIED

2. Indigenization at the Board Table

Monty Bryant, Chair, noted the results from the Board survey for Indigenization at the Board table have just come in, and they will be circulated. Monty provided some of the highlights and added that the suggestions and feedback were great. They will go to the Board Executive Committee next for review.

3. A Poem from the Chair

Monty Bryant read his poem 'Twas the Fifth of December'. A copy will be distributed to the Board members.

VII ADJOURNMENT

The meeting was adjourned at 6:03 pm.

Monty Bryant, Chair

Date

Heather Martin, Executive Assistant