



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, November 7, 2022  
**TIME:** 5:00 pm  
**LOCATION:** Paul 216, Lansdowne Campus  
**ONLINE:** Teams

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**BOARD MEMBERS:**

Monty Bryant, Chair  
Bijan Ahmadi  
Greg Atkins  
Tanya Clarmont, Vice Chair  
Kyle Jones  
Lindsay Kearns  
Brenda McBain  
Brent Palmer  
Ruth Mojeed Ramirez  
Mike Stubbing  
Lane Trotter, President  
Al van Akker  
Karen Young

**ADMINISTRATION:**

John Boraas, VP Education  
Heather Cummings, VP Student Experience  
Deborah Huelscher, VP Administration & CFO  
Rodney Porter, Exec. Director, Communications & Marketing  
Jen Stone, Director, Strategic Initiatives  
Geoff Wilmshurst, VP Partnerships

**GUEST:** Rashed Al-Haque, Education Policy Specialist

**REGRETS:** Joanne Cumberland  
Barbara Severyn, Exec. Director, Human Resources

**EXECUTIVE ASSISTANT:** Heather Martin

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**I CALL TO ORDER**

Monty Bryant, Chair, called the meeting to order at 5:00 pm. Monty noted that in future he will invite the Board members to give the territorial acknowledgement prior to meetings.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III OATH OF OFFICE**

1. Monty Bryant, Chair, administered the Oath of Office to Kyle Jones.

**IV BOARD MEMBER REPORTS****1. Chair's Report**

Monty Bryant, Chair, welcomed new Board member Kyle Jones. The following guests joined on Teams: April Atkins, SIP; Michel Turcotte, CCSS; and Lynelle Yutani, CCFA. On October 5, Tanya Clarmont, Geoff Wilmshurst, and Monty attended the Chamber of Commerce Business Hall of Fame Gala at the Conference Centre. The Chamber Business Hall of Fame celebrates the legacy

of pioneers and leaders who have played a role in the region's economic growth and prosperity. The process to select inductees recognizes and respects the diversity of leaders who helped build business in Greater Victoria over the decades. Lane Trotter and Monty met several times for planning and updates.

On October 12 the Wilna Thomas Building was re-opened with a wonderful ceremony. The speaker was the Honourable Rob Fleming, Minister of Transportation, and Infrastructure, who is a proud Camosun alumnus. On October 13, Monty represented the Board at the School of Access Awards Ceremony. It was a very moving event. Monty brought a welcome to the School of Arts & Science Awards Ceremony on October 28 on behalf of the Board.

Greg Atkins will attend the 'Governing in the Public Interest' workshop in Vancouver on November 10. It is a foundational training and networking event for public sector board members. Many of our Board members have taken the modules online. The AEST Board Governance Workshop Steering Committee will meet in November to continue development work on a Post-Secondary Governance Workshop that will take place early in 2023. Lane Trotter, Monty, and Past Chair Ron Rice have seats on the committee.

## **2. President's Report**

Lane Trotter, President, provided an update on the enrolment report. Registrations at the audit date were up 2.3% over last year, but down 6% from fall 2019. On October 31, Lane attended an appreciation lunch for retiring Foundation Board members Pam Shemilt and Tom Hawker. They provided many years of excellent service to the Foundation. Chair Jeety Bhalla, Geoff Wilmshurst, Jody Kitts, Russ Lazaruk (new treasurer), and Alyson Dahl attended. Pam Shemilt plans to donate \$100K to Camosun for bursaries and scholarships for the students. On November 1, Lane met with Rebecca Maurer, CEO of PSEA, to talk about system issues and challenges. On November 3, Lane hosted a lunch for Skip Dick; and Todd Ormiston, Sandee Mitchell, Richard Doucet, and Kim Jenson of Eyē? Sqā'lewen. The meeting was to hear Skip Dick's thoughts and advice on what we can do for Indigenization and reconciliation to support all students. On November 7, Lane and Geoff Wilmshurst, greeted the 2022 Emerging Leaders in the Americas Program (ELAP) Collaboration Mission, who arrived from the Caribbean.

## **3. Foundation**

Geoff Wilmshurst, Vice President Partnerships, noted we received \$2.9M in 2022, which is up 29% or \$676K over the same period last year. They hope to surpass \$3M by year-end. We recently secured 2 large commitments:

- \$1.28M for Empowering Women in Trades over 5 years
- \$500K for Empowering Indigenous People in Trades over 3 years

Many are open gifts, which allow us to do more than we have been able to in the past. The Chargers Alumni Golf Tournament was held last month, and it raised \$18K. It will take place on September 22 next year. On November 23 we will host a donor appreciation event in Wilna Thomas in partnership with the Hospitality Management program and with music from the Conservatory. Giving Tuesday is November 29 and will highlight the Erasing Barriers fund. CCSS and an anonymous donor have each pledged \$10,000 as matching funds for this year's campaign.

#### **4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the September 21, 2022, meeting were included in the agenda package. Bijan went over the highlights of the October 19, 2022, meeting which included a welcome to new and returning members. They are very excited to have more students on the Council. They brought in the Policy and Standards Committee to talk about some upcoming new policies.

#### **5. Pacific Institute for Sport Education (PISE)**

Lindsay Kearns, PISE Board of Directors member, noted as of last week their name has officially changed to the Pacific Institute for Sport Education rather than 'Excellence'. The next Board meeting is on December 13, 2022.

### **V BOARD COMMITTEE REPORTS**

#### **1. Audit Committee**

- i) The minutes from the June 6, 2022, meeting were included in the agenda package.
- ii) Tanya Clarmont, Chair, Audit Committee, gave a report on the November 1, 2022, Audit Committee meeting. They met with the auditors and had a presentation of their approach. There are no significant issues, and the process will be similar to past audits. KPMG will conduct an interim audit. They reviewed the committee Terms of Reference and will send the suggested change to the Governance Policy Review Committee. They received a presentation on the risk register, which has a new format this year. Tanya thanked the Board members who joined the meeting. One or two risks have been removed, and some were added. Ted Pennell, CIO, gave a presentation on the progress made in cyber security. Training in cyber security is being planned. The Audit Committee will meet next in June.

#### **2. Executive Committee**

Monty Bryant, Chair, Executive Committee, noted they met on October 24, 2022. The Executive recommend that the Board approve the draft 2023-2028 Strategic Plan key priorities and objectives. They looked at the results from the ThoughtExchange done at the Board Orientation on what we want to achieve and learn this year. The top elements will be taken away as direction for Board business and training. Key areas are the Strategic Plan, a balanced budget, and governance training. They discussed the Board's work on Indigenization at our own table and will look at it today under New Business. The 'Board Award for Innovation and Community Partnership – 2021 to the South Island Partnership' presentation will take place November 30 from 5 to 7pm in the Hall in the Wilna Thomas Building.

#### **3. Finance Committee**

- i) The minutes from the September 6, 2022, meeting were included in the agenda package. The main purpose was to review the first quarter results, from April 1 to June 30, 2022.
- ii) Mike Stubbing, Chair, Finance Committee, gave a report on the October 24, 2022, Finance Committee meeting. They reviewed the fiscal results from the first half of the year, which is April 1 to September 30. For the six-month period we had a budgeted deficit of \$7.2M, and had a budgeted deficit of \$7.3M for the whole year. The actual budget for the first six months showed a deficit of \$6.2M which is \$1M ahead. The very good news is we are now projecting for year-end a deficit of \$2.7M, which is a significant improvement over the \$7.3 budgeted deficit. It is the result of big cost

savings and future cost savings, and from an uptick in revenue primarily from Camosun International. While it is still a very big deficit, it is moving in the right direction. The large savings on salaries is helping this year, but we cannot expect it to be sustainable.

## **VI APPROVAL OF THE MINUTES**

The minutes of the October 3, 2022, meeting were approved as distributed.

## **VII NEW BUSINESS**

### **1. 2023/2028 Strategic Plan: Approval of Key Priorities and Objectives**

Jen Stone, Director, Strategic Initiatives, introduced Rashed Al-Haque, Education Policy Specialist. They presented the Key Priorities and Objectives of the draft 2023/2028 Strategic Plan. It has been presented to many groups across the college. This draft has the key priorities and objectives. The progress measures will be added next, and will be brought to the Board on December 5. Jen and Rashed reviewed the Vision, Purpose, and Engagement from the plan. The Vision, Mission and Values were not changed as they resonated well. There was one addition under Values: Environmental stewardship. The engagement was extensive and is continuing. They will ensure what we measure is achievable. The drafts have been shared on CamNews and on the website.

There are six key priority areas, and each area has three goals:

1. Strengthening the Camosun Advantage.
2. Doing good work together.
3. Responding to community needs.
4. Rising to the challenges of climate change.
5. Honouring Indigenous Resurgence.
6. Advancing SJEDI - Social Justice, Equity, Diversity, and Inclusion.

The next steps are to finalize the progress measures and iconography; approval of the progress measures; and the design of the plan. It will be ready for final approval in December. In January 2023, the plan will be implemented.

### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE KEY PRIORITIES AND OBJECTIVES PORTION OF THE DRAFT STRATEGIC PLAN. THE FINAL VERSION, WHICH WILL INCLUDE THE METRICS, WILL BE PRESENTED AT A FUTURE MEETING.**

**CARRIED**

### **2. How the Board Supports its own Work on Indigenization and Reconciliation**

Monty Bryant noted the Board Executive discussed implementing Indigenization at the college in relation to what the Board can do. Monty made a call for suggestions.

- All Board members are welcome to take the TELFIN TFE WILNEW (TTW) course.
- Indigenization is a strategic priority.
- How do we honour Indigenization in our own spaces?
- Acknowledging that the members are busy, is there a practice we can start including in Board meetings?

- Should we designate times for learning together?
- Tanya offered to assist members who volunteer to do the land acknowledgement.
- Are there any exercises, such as the blanket exercise?
- We are villagers from villages around the world. It builds empathy, connection, and grounding to acknowledge where you are from. Every meeting one or two people could share who they are and where they come from.

Heather Martin will send a survey to the Board members to find out what they want to learn about Indigenization. After the results come in, we will invite guests to help us expand our knowledge. We will seek advice from Eyē? Sqâ'lewen.

#### **VIII ADJOURNMENT**

The meeting was adjourned at 6:29 pm.

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**Monty Bryant, Chair**

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**Date**

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**Heather Martin, Executive Assistant**