



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, March 7, 2022
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE: Teams

BOARD MEMBERS:

Monty Bryant, Chair
Bijan Ahmadi
Tanya Clarmont, Vice Chair
Joanne Cumberland
Amanda Garner
Puneet Kaur
Lindsay Kearns
Richard Margetts
Brenda McBain
Brent Palmer
Ruth Mojeed Ramirez
Mike Stubbing
Lane Trotter, President
Al van Akker

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelscher, VP Administration & CFO
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Geoff Wilmshurst, VP Partnerships

GUEST: Jen Stone, Director, Strategic Initiatives

REGRETS: nil

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Monty Bryant, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS**1. Chair's Report**

Monty Bryant, Chair, noted all the regular Board meetings are open to the public. Guests and the College Executive are asked to join by Teams unless presenting. Today we welcomed six guests on Teams: April Atkins, SIP; Nancy-Ellen Mabey, CAL; Wendy McElroy, CETL; Keith Todd, CUPE; Michel Turcotte, CCSS and Lynelle Yutani, CCFA. If guests have a question or comment please email Monty via Heather Martin after the meeting, and he will respond.

Lane Trotter, President, and Monty met several times for planning and updates. On February 14, Lane and Monty met with Tony Loughran, ADM, AEST, and Vanessa Geary, CABRO, for a check-in with the new President.

On February 24, Monty attended the New Employee Welcome Event. It is a great way to learn about the college. It was the first in-person New Employee Welcome in two years. On February 25, Monty attended 'Conversations Day' for Camosun employees. A panel of Camosun employees shared stories about experiences about our culture and community. On March 1, Monty attended a meeting of the BC College Board Chairs. He shared Camosun's President Search Process with them.

The spring 2022 elections for the Board of Governors and Education Council seats are from April 4 to April 6. The Board will have two student seats, one faculty seat, and one support staff seat in the election. The Crown Agencies and Board Resourcing Office (CABRO) encourages all Board members to register for the 'Governing in the Public Interest Certificate' training. Please let Heather know if you are interested. Thank you to those who have already completed the training.

2. President's Report

Lane Trotter, President, participated in his first 'Conversations Day' which was held on February 25. 'Conversations Day' is an opportunity for the college community to come together and learn from each other. The ceremony was opened by Elder Skip Dick who welcomed the participants. It was delivered in a hybrid mode of in-person and online. The theme was 'Roots to Rise'; stories of Camosun experiences that nurture our culture and community On Being Camosun. Sybil Harrison and Lane hosted a panel who spoke to various different topics. The panelists were:

- Julia Reading (Writing Centre, Learning Services)
- Clifton Dildy (ITS)
- Sandra Carr (Fine Furniture, Trades)
- Carl Everitt (Hospitality, School of Business, and
- Julian Gunn (English, Arts and Science)

There were approximately 500 participants. Lane thanked the organizing committee below for their work:

- Co-Chair: Nancy Ali
- Co-Chair: Heather Cummings
- Admin Support: Nick Maillet
- Sybil Harrison: Event Facilitator
- Jen Stone
- Jonathan Ruhl
- Dawn Zapp
- Clifton Dildy
- Sandra Tennent
- Martha McAlister
- Patrycja Fatla
- Michelle Tinis

AV, Zoom Technical Support

- Alan Shook
- Jason King
- Jason Hegarty

- Rodney Porter
- Bryce Hill

Graphic Design:

- Sean McLaughlin

It was the last Conversations Day for Sybil Harrison, Director of Learning Services, as she is retiring in the spring. We thank Sybil for her commitment to Camosun.

On March 2, 2022, the University of Victoria (UVic) gifted Camosun College with a paddle for our 50th Anniversary. Elder Skip Dick opened the ceremony and welcomed those participating and noted how education has been so important for reconciliation. The gift highlighted the 50-year journey of friendship between Camosun College and UVic. The gift marks two important milestones for Camosun: the 50th anniversary of the college; and the 30th anniversary of Eyē? Sqâ'lewen – the Centre for Indigenous Education and Community Connections. Lane thanked the following people from Camosun and UVic for arranging the ceremony:

- Kevin Hall - President
- Robina Thomas – Associate VP, Indigenous
- Diane Sam
- Christine Sam – opening prayer
- Edward George – Speaker (MC)
- Dorothea Harris
- Skip Dick – welcome to territory
- Lalita Kines
- Rob Hancock
- Clint Kuzio
- Candice Work
- Janice Simcoe, Director, Eyē? Sqâ'lewen: the Centre for Indigenous Education & Community Connections
- Ruth Lyall, Indigenous Coordinator
- Rosemary Smedley, EA President

The Chargers Men's volleyball team made it to the nationals, and we hope to see them get to the finals.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted Foundation Board met on February 24, 2022, and welcomed new Board member Lane Trotter. They raised \$137K from 121 donors this year so far. There have been one or more donations to each school and to the Chargers. We are expecting a gift in kind from Seaspan with a value of \$750K. An unexpected gift of \$820K has been donated from a family estate. Monty Bryant noted that on May 16, 2022, the Board will host a joint meeting with the Foundation Board, and it will likely be in person.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the January 19, 2022, meeting were included in the agenda package. Bijan went over the highlights of the February 16, 2022, meeting, which included approval of a new Bachelor of Science in Dental Hygiene.

5. Pacific Institute for Sport Excellence (PISE)

Puneet Kaur, PISE Board of Directors member, noted they met on February 22, 2022. PISE opened the fitness centre on February 16. Masks and proof of vaccination are still needed. The budget and Strategic Plan were approved. The PISE acronym will stay the same but 'Excellence' has been changed to 'Education'.

Lane Trotter advised PISE will continue to support the Camosun Chargers. There was no impact on classes Camosun is running at PISE. There was an impact on revenues due to COVID-19, but they expect to be on track for a balanced budget. They have seen an up-tick in theft of equipment. Feedback was received on the 2022-2027 Strategic Plan and it was approved.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Monty Bryant, Chair, Executive Committee, noted the Executive met on February 28. Lane Trotter provided an update on the COVID-19. The Executive received an update on the Film Studio project. Jen Stone, Director of Strategic Initiatives, presented an update on the development of the new Strategic Plan. Mike Stubbing and Deborah Huelscher will offer a half-hour budget training session to all members prior to the April 4 Finance Committee meeting. All Board members are asked to attend.

2. Governance Policy Review Committee

- i) The minutes from the November 30, 2021, meeting were included in the agenda package.
- ii) Monty Bryant, Chair, gave a report on the February 15, 2022, Governance Policy Review Committee meeting. The Committee will meet every month instead of every three months. All changes to policies will go to the Board for approval when ready.

V APPROVAL OF THE MINUTES

The minutes from the February 7, 2022, meeting were approved. Based on feedback from Board member Joanne Cumberland, on behalf of CUPE 2081, the agenda package for the February 7, 2022, meeting will be amended under 'Section IV Board Member Reports, #2 President's Report, Line #10'. The word 'consulted' will be replaced with 'discussed', 'raised' or 'informed'.

VI NEW BUSINESS

1. Strategic Plan Development Update

Jen Stone, Director, Strategic Initiatives, works closely with the College Executive Team, and worked on the 50th Anniversary, Safestart, the campus moves, the Employee Life Cycle Project, and the Strategic Plan. She is working on the Strategic Plan with Rashed Al-Haque, Education Policy and Planning.

Jen provided a high level outline of the process and timeline. The desired outcomes are to further position Camosun for future success; an achievable strategy of substance and accountability; and integrated plans and budgets supported by operational resources and capacity. The approach will include meaningful engagement throughout the process; to continue ongoing priorities, to focus on trust, transparency, and communication; continued commitment to TRC and UNDRIP; to embed EDI into project values, activities, and outcomes; and success measures to support informed decisions.

The work is currently in Phase 1 and Phase 2, which is assessing the landscape and planning the road map. Phase 3 is to create the college strategy and Phase 4 is the strategy implementation plan, department and school plans. Phase 5 is evaluation of outcomes.

The process to measure success will include the following steps: understanding measures; identifying performance measures; selecting performance measures; and using performance measures and evaluation. We will enhance the great ones we already have and make them more robust.

Engagement will begin now with the internal community with a ThoughtExchange survey followed by in-person World Cafes, and focused meetings. There will be different ThoughtExchange surveys for the separate stakeholders. Engagement with the external community will follow. The first draft will go to the Board in June or July. The final draft will be ready for Board approval in the fall. The new plan will be rolled out and implemented in January, 2023.

VII ADJOURNMENT

The meeting was adjourned at 5:40pm.

Monty Bryant, Chair

Date

Heather Martin, Executive Assistant