



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, February 4, 2019
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Ron Rice, Chair
Tim Ayers
Monty Bryant
Sherri Bell, President
Cindy Choi
Brenda McBain
Margie Parikh
Emily Rogers
Laylee Rohani, Vice Chair
Rob Smythe
Al van Akker
Gultash Waraich

ADMINISTRATION:

John Boraas, VP Education
Deborah Huelscher, Chief Financial Officer
Geoff Wilmshurst, VP Partnerships
Joan Yates, VP Student Experience

GUESTS:

Dalia Gonzalez-Harney, Director Ancillary Services
Rashed Al-Haque, Education Policy Specialist
Peter Moroney, Director, Education Policy & Planning

REGRETS: Joanne Cumberland

Barbara Severyn, Executive Director, Human Resources
Phil Venoit

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Ron Rice, Chair, called the meeting to order at 5:03 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Ron Rice, Chair, noted he and Sherri Bell attended the 'Friends of Camosun' awards presentation lunch on December 12 to honour five Camosun students. Ron has continued to meet regularly with Sherri Bell on planning. Ron publically welcomed Monty Bryant to the board. Monty was sworn in at the January in-camera meeting. Monty is the new Board Liaison to the Foundation Board, as he is already a member. Phil was reappointed to his second term. We are working with the Crown Agencies and Board Resourcing Office (CABRO) on succession planning as there are five board members whose terms expire this year. Once a year board chairs are included at the

BC College president's meeting, and Laylee Rohani, Vice Chair, will attend on Ron's behalf on February 25, 2019.

2. President's Report

Sherri Bell, President, noted the development of the Campus Master Plan (CMP) is going well. The work on the inter-campus moves is underway. The College Executive Team (CET) is working on succession planning. Sherri is handling the CMP, and Deborah Huelscher will manage the health building until it opens. The search for a new VP Student Experience has begun, with a September target.

Geoff Wilmshurst, VP Partnerships, and Sherri traveled to Vietnam and the Philippines in January. As Chair of the BC Council on International Education (BCCIE), Sherri spoke on partnerships at the conference in Vietnam. BC Colleges (BCC) has a partnership with Vietnam and the presidents of 11 BC Colleges attended. They signed an MOU between BCC and VACC. Sherri and Geoff went to the Philippines to sign MOUs to commit to opportunities for education exchange. Sherri and Geoff were met on arrival in Mandaluyong, Philippines, by the Mayor, a police escort and an enormous parade style welcome. Sherri was presented with the key to the city. The mayor seeks to change the life of the youth living in poverty through education.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted fundraiser Karen Whyte just retired. She did an incredible job raising funds, particularly for Eyē? Sqā'lewen. Recruitment for her replacement is underway. The health building campaign is going well, and saw an additional \$300K last week. There is approximately \$1.2M left to raise to meet the target.

4. Education Council

Tim Ayers, Education Council Chair, noted the minutes from the November 21 and December 12, 2018, meetings were included in the agenda package. Tim went over the highlights of the January 23, 2019, meeting. The Education Council elections are coming up in March, and 16 seats are up for election.

5. Pacific Institute for Sport Excellence (PISE)

Sherri Bell noted they were given a debrief on the fires and vandalism. They discussed new programming and their strategic plan. The fundraising campaign is underway for the field replacement, equipment, and bleachers. Camosun is in partnership with them, and has committed \$150K over three years.

IV BOARD COMMITTEE REPORTS

1. Audit Committee

- i) The minutes from the October 25, 2018 meeting were included in the agenda package.
- ii) Laylee Rohani, Chair, Audit Committee, reported on the January 8, 2019, Audit Committee meeting. The Enterprise Risk Management Oversight topic for further investigation for 2018/2019 was cyber security. KPMG, was hired to conduct the assessment. Jason Stevenson, KPMG, gave an overview of the report, which is very thorough and provides a road map for the College. Steps have already been taken to address immediate issues. A timeline is in place for implementation, which will be a priority for the new CIO. In two or three years we may ask KPMG to re-test the system. The committee will bring progress

reports to the board. In future, Deborah Huelscher will bring a summary of the Risk Management report to the board each September.

2. Executive Committee

Ron Rice, Chair, Executive Committee, reported that the Board Executive reviewed the Equity, Diversity, and Inclusion Policy. They received an overview of the Inter-Campus moves. Ron informed Chief Robert Sam of the Songhees Nation that they are the recipients of the board Award for Innovation & Community Partnership. They reviewed the Board Executive Committee Terms of Reference. Sherri Bell presented her goals for 2019 in a new format. Ron received a reminder from Government that we must submit potential member names to replace the departing members. Ron's term will be finished in July, and Cindy Choi's will be finished in December. We will let them know that we need indigenous representation and an accounting background. Appointments will no longer have staggered start-times and all appointments will begin July 31. There may be an overlap for Cindy's position.

i) G-2.1 Equity, Diversity & Inclusion Policy

Peter Moroney, Director, Education Policy & Planning, reported that work began in 2017 on the Equity, Diversity & Inclusion (EDI) policy. It gets to the heart of what Camosun is all about, and addresses the increasingly diverse student and employee demographics. Camosun is seen as a leader in EDI. Peter reviewed the six principles and three major implementation initiatives that were in the agenda package. Rashed Al-Haque, Education Policy Specialist, advised they gathered data from the College community in an extensive program of consultation. They worked with a steering committee and advisory committees. They received 308 student surveys, and held focus groups and interviews with students. They met 25 campus groups in various departments. In late fall it was posted on-line to gather feedback on the final draft.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE POLICY 'G-2.1 EQUITY, DIVERSITY AND INCLUSION'.

CARRIED

ii) G-1.7 Board Executive Committee Terms of Reference

Deferred to a future meeting.

3. Finance Committee

- i) The minutes from the October 29, 2018, Finance Committee meeting were included in the agenda package.
- ii) Cindy Choi, Chair, Finance Committee, gave a report on the January 28, 2019, meeting. They received the financial results for the third quarter of the fiscal year, and the forecast for the year end. Overall there is a deficit of \$2.1M against a budgeted deficit of \$5.8M resulting in a positive variance of \$3.7M at December 31, 2018. The budget this year is \$139M. The forecast for the year shows a surplus of \$2.7M which will be set aside for the Master Campus Plan. An optional Basic Finance training session will be offered to the board from 4:30 – 5pm on April 1, 2019.

V APPROVAL OF THE MINUTES

The minutes of the December 3, 2018 meeting were approved as distributed.

VI NEW BUSINESS

1. Strategic Plan: Sustainability

Dalia Gonzalez-Harney, Director of Ancillary Services, noted sustainability is a corner post in the Strategic Plan. She distributed copies of the 2018/19 – 2021/22 three-year Sustainability Plan. Sustainability is the ‘capacity to endure’ and thrive. The goal is to provide leadership on environmental, economic, and socio-cultural issues. They measure what the College is doing to gauge progress. The Sustainability Plan vision was refreshed in 2017. Consultation with students and employees was extensive, and employed face-to-face; surveys (1700 students responded); workshops; and interviews. The top four priority action plans are waste and recycling; energy and emissions; food; and transportation. The integrated priorities are wellness; indigenization; and equity, diversity and inclusion.

2. The Alex and Jo Campbell Centre for Health & Wellness Update

Sherri Bell advised the building is on time. The College may be able to move in this summer if it stays on schedule. Many of Camosun’s former trades’ students are working on the building.

3. President’s Goals 2019

Sherri Bell looked at the Strategic Plan priorities, and feedback from last fall’s 360, and put it into a new format for her 2019 goals. Her success is also measured by the Ministry Accountability Report, student satisfaction surveys, budget, audit, and enterprise risk management. A big focus is to foster internal and external relations. In her first year, Sherri had an internal focus, in the second it was within the Victoria community, in the third it was in BC and Canada, now also includes international.

4. Bargaining Update

Sherri Bell asked for questions which will be referred to Barb Severyn.

VII ADJOURNMENT

The meeting was adjourned at 6:42 pm.

Ron Rice, Chair

Date

Heather Martin, Recorder