



BOARD OF GOVERNORS

REGULAR MEETING AGENDA

MEETING: Monday, February 8, 2021
TIME: 5:00 pm
ONLINE: Teams

BOARD MEMBERS:

Monty Bryant, Chair
Bijan Ahmadi
Sherri Bell, President
Tanya Clarmont
Joanne Cumberland
Richard Margetts
Brenda McBain
Brent Palmer
Margie Parikh
Emily Rogers, Vice Chair
Mike Stubbing
Al van Akker
Fillette Umulisa
Lindsay JD van Gerven
Phil Venoit

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelscher, VP Administration & CFO
Rodney Porter, Exec. Dir., Communications & Marketing
Barbara Severyn, Exec. Dir., Human Resources
Geoff Wilmshurst, VP Partnerships

GUEST: Ian Tol, Executive Director, Facilities Services & Campus Development

REGRETS: nil

EXECUTIVE ASSISTANT: Heather Martin

Camosun College campuses are located on the Traditional Territories of the Lekwungen and W̱SÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here.

	PAGE
I CALL TO ORDER	
II APPROVAL OF THE AGENDA	
III BOARD MEMBER REPORTS	
1. Chair's Report [5 min] (Monty Bryant)	no attachment
2. President's Report [5 min] (Sherri Bell)	no attachment
3. Foundation [5 min] (Tanya Clarmont/Geoff Wilmshurst)	no attachment
4. Education Council [5 min] (Bijan Ahmadi/Joanne Cumberland)	
i) Minutes of the November 18, 2020 meeting	attachment 4
ii) Minutes of the December 16, 2020 meeting	attachment 9
5. Pacific Institution for Sport Excellence [5 min] (Phil Venoit)	no attachment
6. Financial Update [10 min] (Mike Stubbing, Deborah Huelscher)	no attachment

	PAGE
IV BOARD COMMITTEE REPORTS	
1. Executive Committee [5 min] (Monty Bryant)	no attachment
2. Finance Committee [10 min] (Mike Stubbing)	
i) Minutes from the October 26, 2020 meeting	attachment 14
ii) Report from the February 8, 2021 meeting	no attachment
V APPROVAL OF THE MINUTES	
1. Minutes of the December 7, 2020 meeting [2 min] (Monty Bryant)	attachment 16
VI NEW BUSINESS	
1. Strategic Plan Goals:	
i. Corner Post Four – Sustainability for the Environment & Society [30 min] (Sherri Bell, Deborah Huelscher, Ian Tol) *	attachment 20
VII ADJOURNMENT	

* Requires a decision. See page 3 for the proposed motion. 3



BOARD OF GOVERNORS

Regular Meeting

MOTION

Monday, February 8, 2021

VI. New Business

1. Strategic Plan Goals:

i. Corner Post Four – Sustainability for the Environment and Society

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS SUPPORT THE DEVELOPMENT OF A CLIMATE EMERGENCY DECLARATION FOR CAMOSUN COLLEGE.



Approved Minutes

REGULAR MEETING

Wednesday, November 18, 2020

4:00 – 6:00 pm

Video Conference

Present

Voting Members

- | | |
|---|------------------------------------|
| 1. Andrea Kucherawy, Support Staff (Vice-Chair) | 9. John Boraas, Administration |
| 2. Bijan Ahmadi, Faculty (Chair) | 10. Mark Fournier, Faculty |
| 3. Blair Fisher, Faculty | 11. Puneet Kaur, Student |
| 4. Chris Avis, Faculty | 12. Richard Stride, Administration |
| 5. Debbie Hlady, Administration | 13. Robin Fast, Faculty |
| 6. Disha Khattry (Student) | 14. Ruth Lyall, Faculty |
| 7. Janet Danks, Support Staff | 15. Ryan Russell, Faculty |
| 8. Jennifer LeVecque, Faculty | 16. Vivian Fayowski, Faculty |

Non-Voting Members

- | | |
|---------------------------------------|--|
| Joanne Cumberland, Board of Governors | Peter Moroney, Education Policy & Planning |
| Melody Foreman, Permanent Secretary | Sherri Bell, President |

Guests:

Chris Ayles, CCFA President, Heather Cummings, VP Student Experience, Rashed Al-Haque, Education Policy Specialist, Sarah McQuillan, Co-op & Internship Coordinator

Regrets/Absent:

Connie Klassen, ICC Chair, Scott Harris, Administration, Isabel Grondin, Faculty, Todd Ormiston, Indigenization Representative

ITEM	PRESENTER
<p>A. CALL TO ORDER AND DECLARATION OF QUORUM</p> <p>The regular meeting was called to order at 4:03 pm. Quorum was reached.</p>	Bijan Ahmadi
<p>B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY</p> <p><i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></i></p>	Bijan Ahmadi

ITEM	PRESENTER
C. CHECK-IN	
<p>Chris Avis suggested that the College consider implementing a Fall Reading Break, particularly if classes are to continue being taught virtually next Fall as it is evident that there are a proportion of students suffering a higher degree of fatigue and burn-out than in normal times. John Boraas will take the issue to the Educational Leadership Team for consideration. Members also expressed how thrilled they are with the new logo, which celebrates Indigenous name origins, unveiled to celebrate Camosun's 50th anniversary in 2021.</p>	
D. ACCEPTANCE OF AGENDA	Bijan Ahmadi
<p>The agenda for November 18, 2020 was approved by unanimous consent.</p>	
E. MINUTES FOR APPROVAL	Bijan Ahmadi
<p>The minutes for the October 21, 2020 meeting were approved by unanimous consent.</p>	
F. REPORTS	
1. Education Council Chair	Bijan Ahmadi
<p>Bijan Ahmadi announced that we would hold the Dec 16 holiday social virtually and invited members to join him. The Academic Governance Council met on November 18. Bijan added that he is appreciative of the connections between Camosun's Education Council, faculty, and administration and how well our processes work, particularly our policy framework, which Bijan was proud to share at Academic Governance Council.</p>	
2. VP Education	John Boraas
<p>John Boraas acknowledged the challenges the campus community is facing and the desire to be back on campus. John also expressed the importance of recognizing the incredible challenges and the tremendous work involved in keeping the college community safe. He also acknowledged that while the pandemic has been challenging for all, it has resulted in innovative ways of doing things that will benefit the College beyond the pandemic.</p>	
3. Board Member	Joanne Cumberland
<p>Joanne Cumberland reported that the Board met on November 9, 2020. Sherri reported that we were hoping to have some news regarding the film studio soon given the government's comments during their election campaign. The Finance Committee reported that the projected deficit for the year end will be adjusted upwards to 5.1 million. The Audit Committee reported there were some updated risks recognized due to COVID-19. KPMG will be conducting a review of the HR payroll system to ensure that the right systems and business controls are in place.</p>	

ITEM	PRESENTER
<p>The Board of Governors approved the cancellation of the following programs, which were approved by EdCo on October 21:</p> <ul style="list-style-type: none"> • Associate Degree of Science (Psychology) • Employment Training and Preparation • Indigenous Human Services Career Access • Nursing Access for Practical Nurses – Bridge Program • Sport Management Specialization in the Bachelor of Sport and Fitness Leadership • Sport Management Access <p>The new college logo was unveiled and Board members were gifted a Camosun College mug that displays the new logo from Sherri Bell. Joanne encouraged members to watch the video at 50.camosun.ca. The Board reviewed plans for the 50th anniversary event and commended Rodney Porter and his team for their impressive work given the current challenges of the pandemic.</p>	
G. COMMITTEE REPORTS	
<p>Education Council Policy and Standards Committee</p> <p>Peter Moroney reported that the committee met on November 17, 2020. The committee reviewed the Education Approvals policy and discussed proposed changes due to the Education Approvals Renewal Project, which will come to EdCo once the changes are finalized. The committee also discussed the implementation of the Academic Integrity and Grade Review and Appeals policy and processes as well as plans to rescind the Student Appeals policy. Rashed Al-Haque presented a briefing document regarding the preliminary work around Prior Learning Assessment (PLA) policy to get initial feedback and discussed the issues around both the policy and practice. Peter noted that addressing the PLA policy work will require addressing both policy and practice and that it will involve college-wide consultation.</p>	Peter Moroney
H. INTEGRATED CURRICULUM COMMITTEE REPORT	
Regular Curriculum for Approval	
<p>Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:</p> <p>TRADES & TECHNOLOGY: COMPUTER SCIENCE 2021S IMD IDS3937 Revision 2021W COMP-246 IDS3935 Revision</p> <p>HEALTH & HUMAN SERVICES: CONTINUING CARE 2020F HCA-ESL IDS3936 Revision</p>	

ITEM	PRESENTER
<p>BUSINESS: BBA (ACCT)(HRML)(MARK) 2021W BBA ACCT IDS3929 Revision 2021W BBA HRML IDS3930 Revision 2021W BBA MARK IDS3931 Revision</p> <p>BUSINESS: HRML 2021F BUS-312 IDS3923 Revision</p>	
<p>Motion: That Education Council approves changes to the curriculum as submitted:</p> <p style="text-align: right;">Moved by: Peter Moroney Seconded by: Jennifer LeVecque Motion Carried</p>	
<p>Curriculum Under Review See ICC Monthly Report</p>	
I. ITEMS FOR ACTION	
<p>Policy maintenance in preparation for implementation of Academic Integrity and Grade Review and Appeals policies.</p> <p>See Policy Mapping – Grade Appeals & Conduct Policy vis-à-vis other College Policies</p>	<p>Peter Moroney/ Rashed Al-Haque</p>
<p>Amended Motion: That Education Council approves rescinding the Student Appeals policy effective January 1, 2021.</p> <p style="text-align: right;">Moved by: Peter Moroney Seconded by: Richard Stride</p>	
J. ITEMS FOR PRESENTATION	
<p>1. Grade Review and Appeals</p> <p>Process for Requesting Grade Review and Appeals</p> <p>See Grade Review and Appeals Supporting Document</p> <p>EdCo members discussed and provided feedback which Peter will take back to the Policy and Standards Committee for consideration. The Grade Review and Appeals policy will come forward to EdCo for approval on Dec 16.</p>	<p>Peter Moroney</p>
<p>2. Education Council Academic Appeals Panel</p> <p>See Terms of Reference</p> <p>Education Council members interested in participating on the inaugural Academic Appeals Panel beginning January 2021, are invited to contact Peter Moroney at moroney@camosun.ca. The Panel comprises five standing members, including the VP Education and, normally, two appointed faculty</p>	<p>Peter Moroney</p>

ITEM	PRESENTER
members and two appointed students. The Panel will meet monthly to consider appeals, with additional reading and preparation required outside of meeting times.	
3. Education Approvals and Quality Assurance Implementation/Resourcing See Discussion Document	John Boraas/ Peter Moroney
K. ADJOURNMENT	Bijan Ahmadi
The meeting adjourned at 5:43 pm.	



Approved Minutes

REGULAR MEETING

Wednesday, December 16, 2020

4:00 – 6:00 pm

Video Conference

Present

Voting Members

- | | |
|---|------------------------------------|
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| 2. Bijan Ahmadi, Faculty (Chair) | 10. Mark Fournier, Faculty |
| 3. Blair Fisher, Faculty | 11. Puneet Kaur, Student |
| 4. Chris Avis, Faculty | 12. Richard Stride, Administration |
| 5. Debbie Hlady, Administration | 13. Robin Fast, Faculty |
| 6. Disha Khattry (Student) | 14. Ruth Lyall, Faculty |
| 7. Janet Danks, Support Staff | 15. Ryan Russell, Faculty |
| 8. Jennifer LeVecque, Faculty | 16. Vivian Fayowski, Faculty |

Non-Voting Members

Connie Klassen, ICC Chair	Peter Moroney, Education Policy & Planning
Joanne Cumberland, Board of Governors	Sherri Bell, President
Melody Foreman, Permanent Secretary	

Guests:

Chris Ayles, CCFA President
 Cynthia Smith, Dean, Health & Human Services
 Rashed Al-Haque, Education Policy Specialist

Regrets/Absent:

Scott Harris, Administration
 Isabel Grondin, Faculty
 Todd Ormiston, Indigenization Representative

ITEM	PRESENTER
A. CALL TO ORDER AND DECLARATION OF QUORUM The regular meeting was called to order at 4:03 pm. Quorum was reached.	Bijan Ahmadi
B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY <i>Camosun College campuses are located on the traditional territories of the Lkwungen and WSÁNEĆ peoples. We acknowledge their welcome and graciousness to the students who</i>	Bijan Ahmadi

ITEM	PRESENTER
<p>seek knowledge here. <http://camosun.ca/learn/school/indigenous-education-community-connections/about/index.html></p>	
C. SPECIAL PRESENTATION	John Boraas
<p>See Update for Education Council (December 2020)</p>	
D. ACCEPTANCE OF AGENDA	Bijan Ahmadi
<p>The agenda for December 16, 2020 was approved by unanimous consent.</p>	
E. MINUTES FOR APPROVAL	Bijan Ahmadi
<p>The minutes for the November 18, 2020 meeting were approved by unanimous consent.</p>	
F. REPORTS	
1. Education Council Chair	Bijan Ahmadi
<p>No report</p>	
2. VP Education	John Boraas
<p>John Boraas reported that all of the SafeStart submissions have been processed for the winter term. He expressed thanks to the faculty and staff across the College for not only getting the submissions in but also for acting to create an environment where we can bring students back on campus.</p>	
3. Board Member	Joanne Cumberland
<p>Joanne Cumberland reported that the Board met on December 7, 2020. In the President's report, Sherri Bell announced that the Alex and Jo Campbell Centre for Health and Wellness has been awarded the Judge's Choice award (top prize) and the Institutional award at the Victoria Real Estate Board (VREB) Annual Commercial Building Awards competition for its stunning design and community impact. Sherri also reported that the Westshore project had been put on hold (the plan was originally submitted in December 2019), but the Ministry has requested that the consortium of UVic, Royal Roads, and Camosun to resubmit with COVID-19 updates. In the Foundation report, Geoff Wilmshurst noted that Giving Tuesday raised between \$33,000 and \$35,000, which is higher than last year.</p>	
<p>The Board also approved the rescinding of the E-2.4 Student Appeals policy effective January 1, 2021 approved by EdCo on November 18, 2020.</p>	
<p>The Board received reports on enrollment and recruitment for international and domestic students from Geoff Wilmshurst and Heather Cummings; it is projected that enrollment will reach 2019 levels by Fall 2021 by developing growth opportunities, new markets, alternate models, using virtual recruitment tools/events. Barbara Severyn presented the COVID-19 Employee Mental Well-being Support Plan.</p>	

ITEM	PRESENTER
G. COMMITTEE REPORTS	
<p>Education Council Policy and Standards Committee</p> <p>Peter Moroney reported that the committee met on December 16, 2020. He noted that two faculty members have come forward to participate on the EdCo Appeals Panel; the committee is looking for students, so they have contacted Camosun College Student Society to connect with interested students. Peter asked EdCo members to forward names of any students who might be interested.</p> <p>The committee reviewed the Education Approvals policy, which is tied to Academic Calendar policy (new) and Standards for Awarding Credentials policy (revision). These policies will come to EdCo in the new year. The committee meets again January 19, 2021.</p>	Peter Moroney
H. INTEGRATED CURRICULUM COMMITTEE REPORT	
Connie Klassen	
Regular Curriculum for Approval	
<p>Whereas: The Integrated Curriculum Committee has reviewed and had consensus to recommend full approval of the following curriculum:</p>	
ARTS & SCIENCE: ANTHROPOLOGY	
2021F ANTH-280 IDS3963 NEW	
ARTS & SCIENCE: ENGLISH	
2021F ENGL-175 IDS3959 CANCEL	
2021F IDS-210 IDS3960 Revision	
ARTS & SCIENCE AND BUSINESS: ECONOMICS	
2021F Associate of Arts Degree in Economics IDS3955 Revision	
2021F ECON-103 IDS3947 Revision	
2021F ECON-104 IDS3948 Revision	
2021F ECON-203 IDS3949 Revision	
2021F ECON-204 IDS3950 Revision	
2021F ECON-205 IDS3951 Revision	
2021F ECON-210 IDS3952 Revision	
2021F BUS-230 IDS3967 Revision	
2021F BUS-231 IDS3968 Revision	
SPORT & EXERCISE EDUCATION: ATHLETIC & EXERCISE THERAPY	
2021F AET-411 IDS3964 Revision	
HEALTH & HUMAN SERVICES: BSN	

ITEM	PRESENTER
2021F BSN IDS3961 Revision Admission	
ACCESS: MATHEMATICS	
2021F MATH-021 IDS3972 Revision	
2021F MATH-022 IDS3973 Revision	
2021F MATH-023 IDS3974 Revision	
2021F MATH-024 IDS3975 Revision	
2021F MATH-025 IDS3976 Revision	
2021F MATH-026 IDS3977 Revision	
BUSINESS: HOSPITALITY MANAGEMENT	
2021F HMGT-101 IDS3965 Coop Revision	
2021F Hospitality Management, Internship IDS3966 Revision	
<p>Motion: That Education Council approves changes to the curriculum as submitted with revisions to Associate of Arts Degree in Economics and BUS 230:</p> <p style="text-align: right;">Moved by: Peter Moroney Seconded by: Isabel Grondin Motion Carried</p>	

I. ITEMS FOR ACTION

1. WITHDRAWN Medical Compassionate Withdrawal

Peter Moroney/
Rashed Al-Haque

See [Medical Compassionate Withdrawal Policy](#)

Motion:
That Education Council approves changes to the Medical Compassionate Withdrawal Policy.

Moved by: Peter Moroney
Seconded by: Chris Avis
Motion Withdrawn

Education Council members raised concerns regarding consultation and the role of Centre for Accessible Learning that will be taken to the Vice President, Student Experience and the Policy & Standards Committee for consideration.

ITEM	PRESENTER
2. Grade Review and Appeals See Grade Review and Appeals Policy Supporting Document	Peter Moroney/ Rashed Al-Haque
Motion: That Education Council approves changes to the Grade Review and Appeals Policy. <p style="text-align: right;">Moved by: Peter Moroney Seconded by: Blair Fisher Motion Carried</p>	
J. ITEMS FOR PRESENTATION	
Moving “E-2.4.3 Appeal of Suspension from College Process” from one policy supporting document to another See Policy Mapping Document	Peter Moroney/ Rashed Al-Haque
K. ADJOURNMENT	
The meeting adjourned at 5:43 pm.	



BOARD OF GOVERNORS

FINANCE COMMITTEE MINUTES

MEETING: Monday, October 26, 2020
TIME: 4:00 pm
ONLINE: Teams

BOARD MEMBERS: Mike Stubbing, Chair Monty Bryant Brenda McBain Margie Parikh Al van Akker Sherri Bell, President (ex officio)	RESOURCES: Deborah Huelscher, VP Administration & CFO REGRETS: nil EXECUTIVE ASSISTANT: Heather Martin
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I CALL TO ORDER

Finance Committee Chair Mike Stubbing called the meeting to order at 4:00 pm.

II APPROVAL OF AGENDA

The agenda was approved as presented.

III MINUTES OF PREVIOUS MEETING

The minutes of the August 31, 2020, meeting were approved as distributed.

IV NEW BUSINESS

1. Financial Management Report for the Six Months to September 30, 2020, and COVID-19 Update

Mike Stubbing, Chair, advised the attached report holds the results for the first two quarters of the fiscal year to September 30, 2020.

Deborah Huelscher, VP Administration & CFO, provided a summary level update. The College Executive Team (CET) met last week with the Deans and Directors to review financial results to September 30. Most schools and departments have made significant savings to date and the college expects to meet the cost reduction targets identified earlier in the year. The College’s Q2 forecast and financial results have been submitted to the Ministry. The COVID-19 scenario summary report has been updated to reflect current financial information. On a consolidated basis, the college is reporting a deficit of \$11.1M compared to the pre-COVID budgeted deficit of \$10.6M, resulting in a negative variance of \$.5M, approximately 4%. The original budget of \$150M in revenue and expense is now predicted to be \$135M in revenue and \$140M in expense for a projected year-end deficit of \$5.1M.

Kevin Brewster, ADM & EFO, Finance, Technology and Management Services and Division Responsible for Student Housing, Advanced Education, Skills & Training, will attend the November 9, 2020, in-camera Board meeting. He will bring a system overview, will discuss the deficit, and will answer questions.

V ADJOURNMENT

The meeting was adjourned at 5:11 pm.



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, December 7, 2020
TIME: 5:00 pm
ONLINE: Teams

BOARD MEMBERS:

Monty Bryant, Chair
Bijan Ahmadi
Sherri Bell, President
Tanya Clarmont
Joanne Cumberland
Brenda McBain
Margie Parikh
Emily Rogers
Mike Stubbing
Fillette Umulisa
Al van Akker
Lindsay JD van Gerven
Phil Venoit

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Geoff Wilmshurst, VP Partnerships

GUESTS:

Christiaan Bernard, Director, Camosun International
Peter Moroney, Director, Education Policy & Planning

REGRETS: Deborah Huelscher, VP Administration & CFO

Richard Margetts
Brent Palmer

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Monty Bryant, Chair, called the meeting to order at 5:00pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair’s Report

Monty Bryant, Chair, noted he met with Sherri several times virtually and in person for planning. In January, Margie Parikh will take part in Camosun’s TELFIN TFE WILNEW (TTW) program. Monty highly recommended the program. We look forward to hearing about it once Margie has completed the course next spring. A group of BC College Board Chairs met last week to discuss college budgets and the effect of COVID-19. The Board Chairs and Presidents hope to meet with the Minister and Ministry staff soon. On December 9, Monty will bring the opening and closing comments to the college-wide virtual gathering.

2. President's Report

Sherri Bell, President, reported the Alex and Jo Campbell Centre for Health and Wellness recently won the Judge's Choice Award at the Victoria Real Estate Board's Annual Commercial Building Awards competition, as well as the 'Institutional Award'. Camosun's Auto Mechanics department is now the Vancouver Island regional provider of electric vehicle training. Camosun received \$200K for two micro-credential projects, one in clean energy and the other in building maintenance. Micro-credentials are smaller credential that can be stacked or laddered to create a larger credential.

The West Shore project has been on hold since the plan was submitted last December. The Ministry asked the consortium (Royal Roads, UVic, and Camosun) to resubmit it with a COVID-19 update. Sherri taught a class at Camosun with a focus on leadership using Collaborate technology. She was on a panel for a conference, Rising Economy, with the presidents of Royal Roads and UVIC. Afterwards, the new BC Innovation Commissioner contacted Sherri to learn more about what Camosun is doing with micro-credentials and Camosun innovates. Sherri is on the CIGan board, who met with Minister of Immigration, Refugees and Citizenship Marco Mendicino, regarding international students and the urgency of getting Visas.

The third virtual College gathering is on December 9. Dr. Murray Fyfe from Island Health will be the special guest. The Provincial Health Officer announced the continuation of the COVID-19 health orders until January 8, 2021.

3. Foundation

Tanya Clarmont, Foundation Liaison, noted they met on November 26, and received the 50th anniversary logo. Tanya recommended Mike Stubbing's financial training to the Foundation Board. They reviewed the list of students receiving bursaries and awards. The next meeting is on February 25, 2021.

Geoff Wilmsurst, Vice President Partnerships, noted that fundraising received \$2.8M in cash this year. Forty-three percent was from pledges from the previous year. More pledges were received this year. Giving Tuesday raised between \$33K to \$35K, which is more than was raised last year. They received matching funds from the Student Society.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the October 21, 2020, meeting were included in the agenda package. Bijan went over the highlights of the November 18, 2020, meeting. They were thrilled with new 50th Anniversary logo. They covered revisions to curriculum and approved the rescindment of Student Appeals policy.

5. Pacific Institute for Sport Excellence (PISE)

Phil Venoit, PISE Board of Directors member, noted they will meet later this month.

6. Finance Update

Mike Stubbing, Chair, Finance Committee, noted that at the last Board meeting we went through the quarterly statement for September 30. The Finance Committee has not met since the last Board meeting. The updated financial projection is due at the Ministry at the end of next week.

IV BOARD COMMITTEE REPORTS**1. Executive Committee**

Monty Bryant, Chair, noted the Executive met virtually on November 30 using Teams. We made a recommendation to the Board on the rescindment of the Student Appeals policy, which is coming up next on the agenda. We received a brief update on the development work on the film studio. We had an update on International and Domestic Enrolment and Recruitment for 2021.

i) Policy: Rescind E-2.4 Student Appeals

John Boraas, VP Education, noted the request to rescind E-2.4 Student Appeals is the result of splitting the Student Conduct policy into two: Student Misconduct; and Academic Integrity, and Grade Review & Appeals. The policies have their own appeal processes. Education Council has approved the rescindment of the Student Appeals policy.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE RESCINDMENT OF THE E-2.4 STUDENT APPEALS POLICY.

CARRIED

V APPROVAL OF THE MINUTES

The minutes of the November 9, 2020 meeting were approved as distributed.

VI NEW BUSINESS**1. Strategic Plan Goals****i. a) International Enrolment & Recruitment 2021**

Geoff Wilmshurst, VP Partnerships, reviewed the assumptions going forward, including the things we can and cannot control. The enrollment numbers have declined over the last year, but we hope to see growth of 6.5% by fall 2021. If achieved, it would mean 1800 enrolments with a financial projection of \$11M. We will develop alternative models to ensure student growth. Growth opportunities are being developed in many programs, as well as in new markets. Monty Bryant commended the Camosun International team for their excellent work on recruitment.

b) Domestic Enrolment & Recruitment 2021

Heather Cummings, VP Student Experience, noted the goal is to get back up to the fall 2019 level of enrolment. They worked with Post-Secondary BC to host 35 virtual fairs, so were able to reach far more people in more areas. Colleague renewal will help enhance applicant engagement in the spring, and enable better follow-up on queries. They are working on a virtual campus tour. Virtual 'CamWeek 2021' will replace the face-to-face open house in February. They are working on math and science supports over the summer to assist high school students. Applications are up by 211 for next fall.

ii. Supporting Employee Mental Well-Being

Barb Severyn, Executive Director, Human Resources, provided an overview of Camosun's 'Employee Mental Well-Being Response Plan'. The plan supports employees during the COVID-19 pandemic. It was developed with the help of a cross-college Advisory Committee. Mental health issues include sadness, anxiety, stress, financial worries, loneliness, and depression. Supports include Camosun Community Connects, weekly

CamHelps, resilience related workshops, expanded communication about Homewood Health, pulse surveys, mental well-being awareness and stigma reduction initiatives, assistance to workplace leaders, and virtual exercise programs. The Plan can be expanded as needed.

VII ADJOURNMENT

The meeting was adjourned at 6:04 pm.

Monty Bryant, Chair

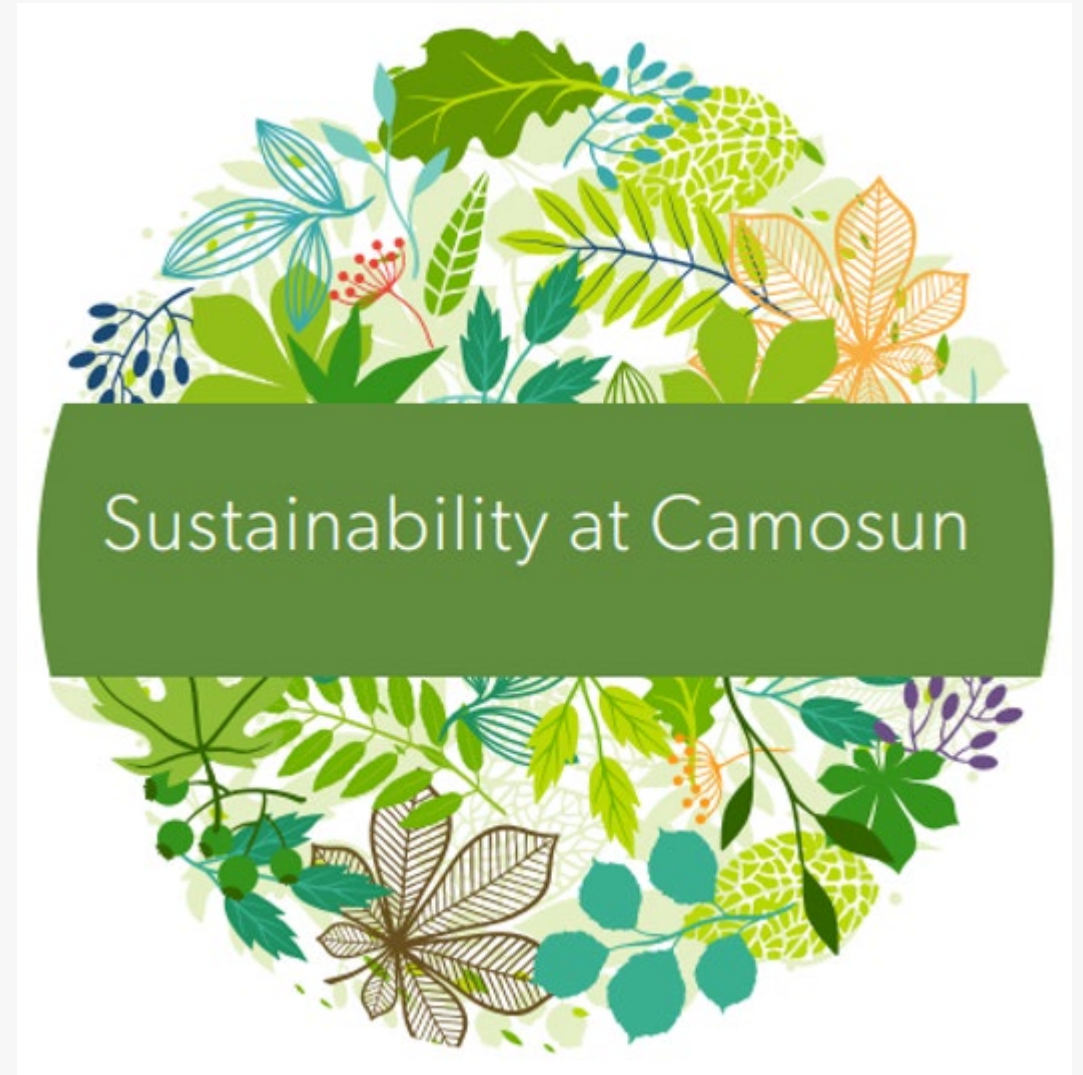
Date

Heather Martin, Executive Assistant



Update:
*Corner Post 4 - Sustainability
for the Environment & Society*

February 2021



Agenda

- Overview
- Key Accomplishments to 2021
- Energy and Emissions: Camosun Commitments and GHG progress
- Steps forward
- Climate Emergency Declaration



Energy & Emissions

Leadership on energy through significant emission reductions, modeling energy efficient buildings, and educating the future renewable energy experts of BC.



Waste & Recycling

Engage the entire campus population on the collective challenge and responsibility to achieve zero waste.



Food

Foster a deeper relationship with sustainable food systems through services, education and awareness programs, and community engagement.



Transportation

Improve the environment, human health and equity through sustainable transportation planning, programs, and infrastructure.

Overview: Sustainability at Camosun College

Energy and Emissions

- » Alex & Jo Campbell Centre for Health and Wellness successfully constructed to **LEED GOLD standard**.



- » **Establishment of the Sustainability Office within Facilities Services & Campus Development** - creates stronger alignment and opportunities for greater collaboration and integration (97% of Camosun GHG emissions are from buildings)



Energy and Emissions

- » Various renovation **projects resulting in GHG reductions:**
 - Implemented LED street and parking lot lighting Upgrade for Markham Road and Parking Lot 2 – Interurban
 - Implemented HVAC upgrade at Huber Hall – Red Lab Interurban

- » **Ongoing renovation projects** will result in future GHG reductions:
 - Dental Building envelope renewal
 - Boiler replacement at Alan Batey Library & Learning Commons
 - Sustainability & GHG reduction opportunities under design in the Wilna Thomas Campus Renewal major renovation.

- » **Clean Energy & Efficient Buildings (CEEB) micro credentialing** in Engineering (T&T) successfully received government approval and funding.

Key Accomplishments 2020-21



Waste and Recycling

- » New waste & recycling contract (SuperSave) established in 2020. Annual audits and monthly updates are formalized by the new contractor.
- » Consolidation all waste streams resulting fewer trucks on campus
- » Zero Waste Guide for Events drafted and piloted (in progress/hold)
- » Waste Reduced by 260 tonnes in 2020, due to Covid

Diversion rate of materials away from the landfill	
2016	35%
2017	31%
2018	31%
2019	30%
2020	39%

Key Accomplishments 2020-21



- » **Local Food:** Vendors coming to campus including Camosun Culinary Arts Food Truck which focuses on local food (~20% local Winter → ~40% local Spring/Summer)
- » Before March 2020 Aramark was able to reduced food waste 52% vs Baseline at the Lansdowne Campus Cafeteria.
- » Aramark upgraded the options for catering and take-away packing to fully biodegradable



Key Accomplishments 2020-21

Transportation

- » **New Transportation Demand Management Plan** completed in alignment with **Campus Master Plan**
- » Created **6 new Electric Vehicle Charging Stations** at the Student Parking Lot Lansdowne (newly completed Jan 2021)
- » Various **transportation and parking initiatives** implemented with completion of **CHW** (EV stations, Carpool Spaces, Covered bike parking, pedestrian friendly walkways)
- » **Park and Ride/Walk program expanded** to support CHW building implementation
 - Two new offsite locations, walk and bus access, free for students.
- » Expanded Camosun Express Service, with **Electric bus** added with **West shore link**
- » **Continuation of support** with Bike To Work Week , Sustainability Day Bike Repair Support (CCSS)



*Energy and Emissions:
Camosun Commitments and
GHG progress*



GHG and Camosun's Commitments

Pan-Canadian Framework on Clean Growth and Climate Change: Canada's new (Dec 2020) Climate Plan

- » Canada's new climate plan contains 64 "strengthened and new" policies and programs:
 - Buildings: Retrofits and Renovations, Green Buildings
 - Waste: Targets include decrease waste by 30% by 2030, 50% by 2050, zero plastic waste by 2030.
 - Transportation: EV infrastructure and Public Transit Support
 - Price on Carbon increasing (x3 in 10 yrs)

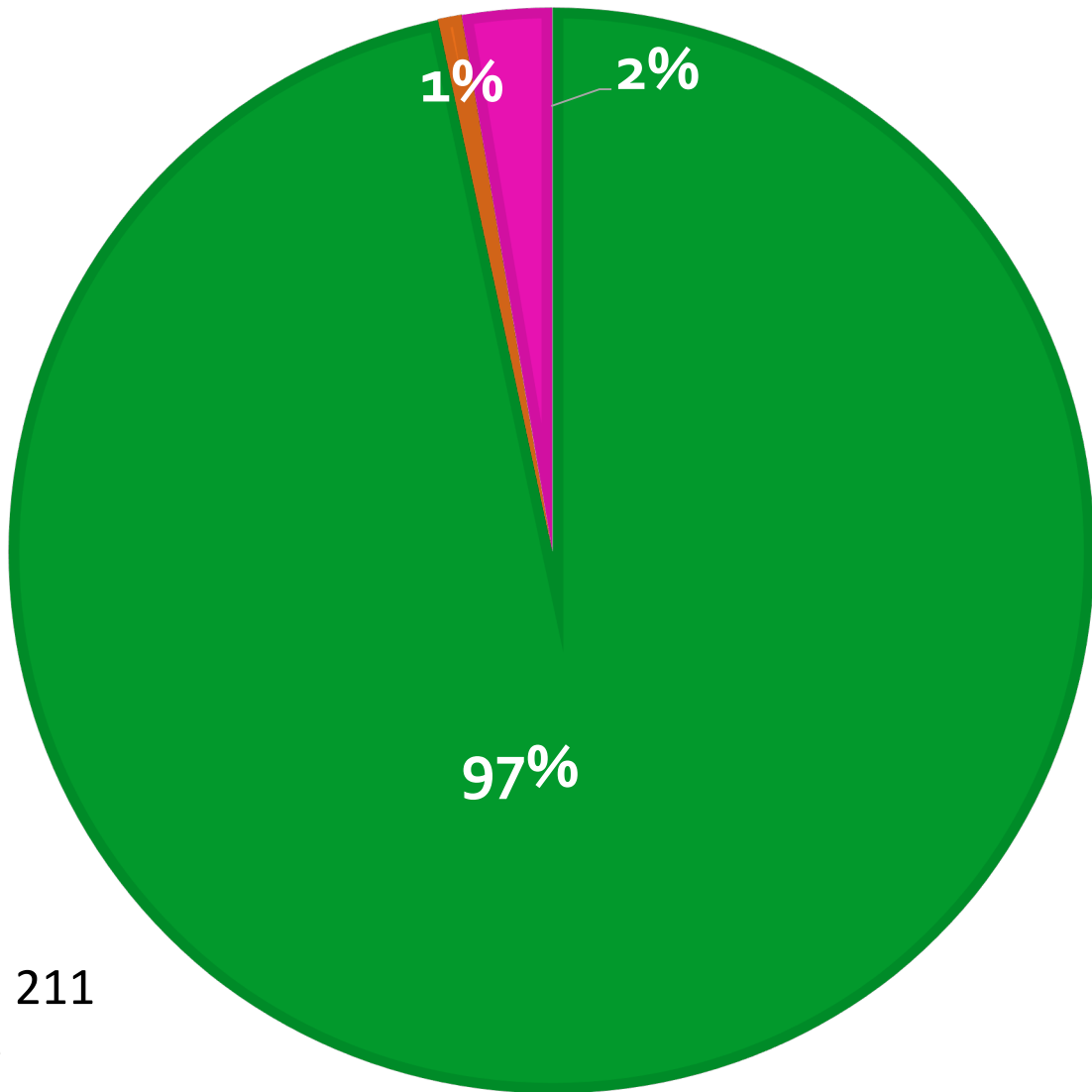
Clean BC Plan

- » Focus areas: Buildings, Transportation and EV, Waste, Industry, Green Jobs and Adaptation
- » Public Sector Targets for buildings: (2007 or 2010 baselines) 16% by 2025, 40% by 2030, 60% by 2040, and 80% by 2050



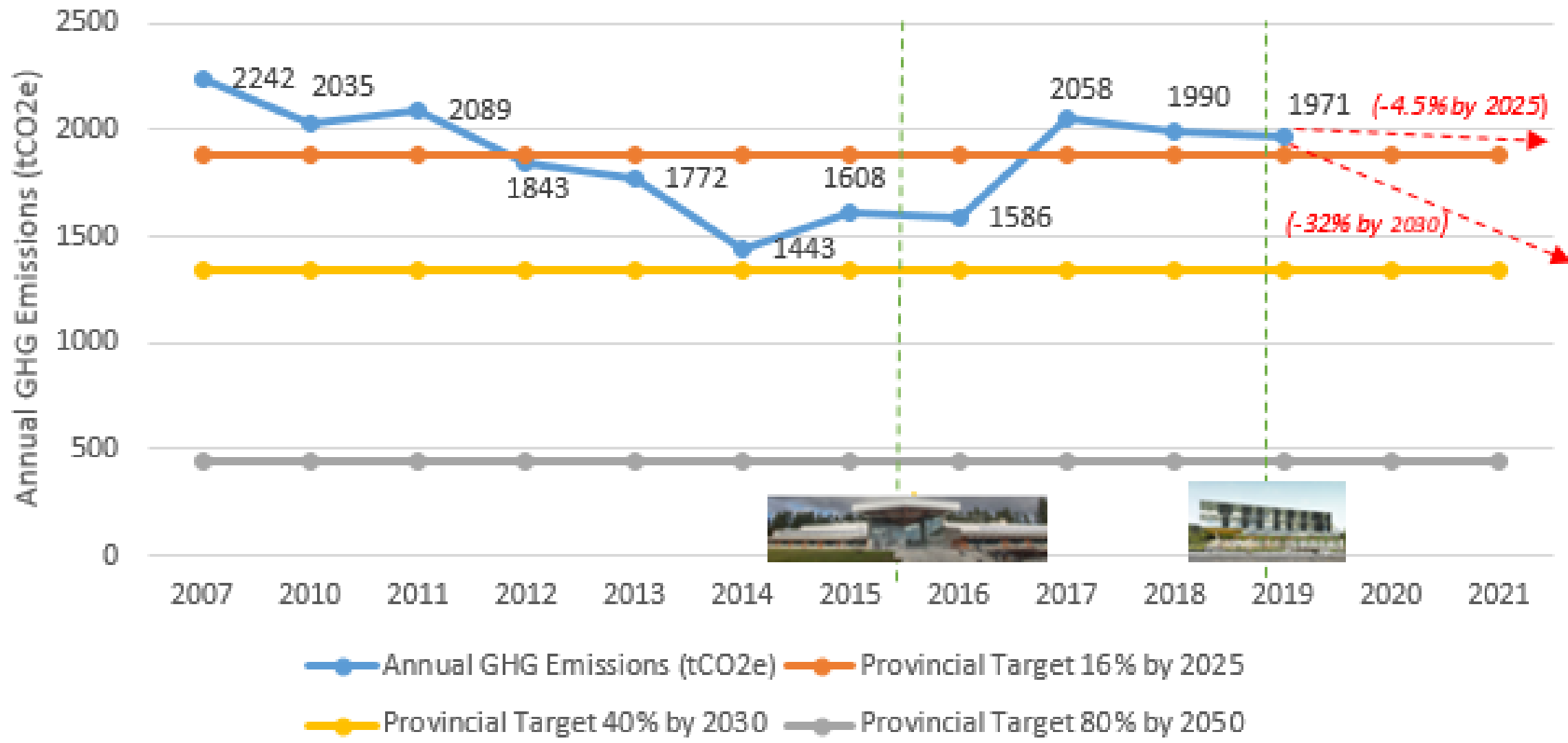
CAMOSUN COLLEGE EMISSIONS BY SOURCE (2019)

■ Buildings ■ Fleet ■ Paper



2019 Offset Payment: \$52, 211
Carbon Tax BC: \$25 / tonne

Camosun College GHG Emissions 2007-2020 with Provincial Targets



Steps Forward
Questions to consider



Sustainability at Camosun

Sustainability and Camosun

- » The topics of **environment, climate change** and **carbon foot print** are all interrelated and are a personal responsibility, institutional responsibility and educational responsibility.
- » As a college we have **the opportunity to lead** in this area, to set an example but to **also be strategic** about the fact that students value organizations that support and take sustainable action and this may influence their choice of post secondary institution.
- » As a public institution we have the obligation to act and make progress under the guidance of our provincial mandates and government policies/regulations



Sustainability and Camosun

Institutional Considerations



- » What is our **responsibility** as a post secondary institution regarding sustainability?
- » Should we lead and strive to go beyond prescribed regulations/government policy or (just) ensure we meet requirements?
- » Environmental sustainability is a broad topic – do we narrow our **focus** or **take a** or **take a broad** approach?
- » Are we meeting our obligations in our daily operations?
- » Are we planning adequately for the **risks** that Climate Change will bring?

Sustainability and Camosun | Educational Considerations

- » What **matters to students** and are we making those issues a priority? What's are the **institutional priorities** and responsibilities?
- » Do we have an **obligation** to meet students in the face of a **Climate Crisis** with relevant and timely Climate Change education?
- » Are we addressing these priorities in our **educational offerings**?
- » Should we include sustainability in most/all course content? Similar to indigenization?
- » Do we **offer more sustainability focussed educational programs** or credentials?



Sustainability and Camosun

Leading by Example



- » Do we fully understand what sustainability related activities are already currently undertaken at Camosun?
- » What sustainability related **actions are we expecting from our institution's schools and departments?** And what do they expect from us?
- » Do we **define** institutional level **accountabilities and targets?**
- » What **policies do we have in place** and what should be developed to ensure the college operates at the level of sustainability that we want it to. (ensure operational implementation follows strategic objectives and policy)

Sustainability and Camosun

Steps Forward



- » **Strategic Plan renewal** will inform the Sustainability Plan
- » Student and/or faculty and staff **survey**
- » Sustainability **Council, Leadership & Board** engaged
- » Further consultation & engagement
- » Develop **Framework for Plan** (Operations, Education and Institutional)
- » Establish **Key Action Plans with targets, metrics and accountability**

Climate Emergency



Climate Emergency Motion

"That the Camosun Board of Governors support the development of a Climate Emergency Declaration for Camosun College"



Thank You

