



School of Business

Camosun School of Business  
***New Student Orientation***

Fall 2023

with

Troy Dunning & Tim Kemp

Welcome!



**Troy Dunning MBA**

Program Leader, Student Recruitment & Retention  
Instructor | Marketing



**Timothy Kemp MPA**

Program Leader, Student Recruitment & Retention  
Instructor | Management, HR, & Leadership

## Your Hosts Today

## **Courses are both F2F and online**

For online courses you'll need:

- A computer
- An internet connection
- A video camera,  
(laptop cameras work best, although smart-phones work too), and
- A microphone

# First Things First

All courses use Desire to Learn (D2L) as home base


To open D2L, go to [online.camosun.ca](https://online.camosun.ca) and login using your:

- C#, and
- password

You'll be able to access your D2L course sites on the first day of classes each term.

## Getting Started with D2L

The D2L app is available in your App store

- Search for '***Brightspace Pulse***'
- The icon looks like this → 
- Sign in using your D2L credentials

*Access your courses from your phone*

**Stay Organized | Get the D2L App**

## How to Attend your First Class

Attend **F2F** classes ***in person***.

Attend **online** classes by:

- opening its D2L course site, and
- clicking the link to join your online classroom

(note – your Instructor may also send you an email with the link)

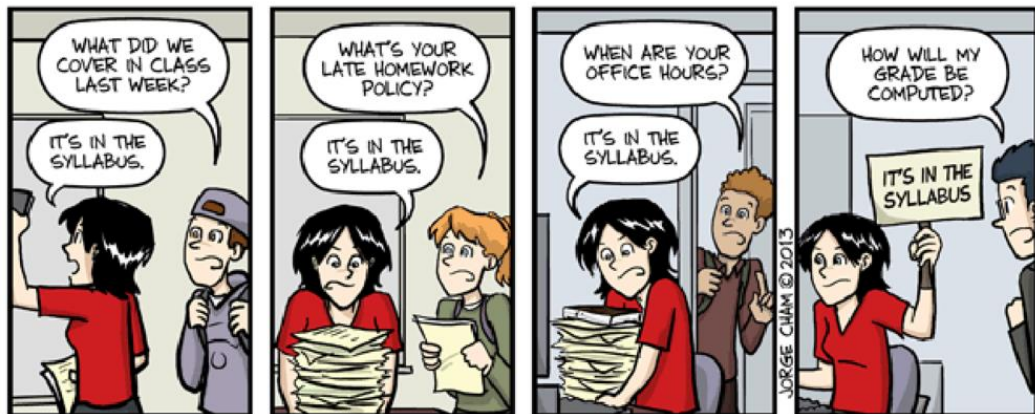
*Follow the prompts to set up your camera and microphone*

Be **sure** to attend the first class even if you are on the waitlist...



Your Course Syllabus contains information you ***need*** about:

- Textbook requirements,
- Schedules,
- Assignments,
- Exams, and
- How to contact your Instructor



## IT'S IN THE SYLLABUS

This message brought to you by every instructor that ever lived.

# Stay Organized | Read Your Course Syllabus!

## Most courses require a textbook

- pick up your textbook at the Bookstore, *or*
- order and pay for textbooks through the Bookstore website at: [camosuncollegebookstore.ca/buy\\_textbooks.asp](https://camosuncollegebookstore.ca/buy_textbooks.asp)
- search by your course codes and section numbers (e.g. BUS 150-001)
- be certain you have the correct edition of your text

# Textbooks



You'll use MS Office 365 in all your classes

- Word, Excel, PowerPoint, OneNote, etc...
- 1TB of secure online storage at OneDrive
- 5 full installs of Office 365 for your devices  
(PC & Mac computers, smartphones, tablets)

[camosun.ca/office365](https://camosun.ca/office365)

**Microsoft Office 365 | Free for Students**

- Use your free OneDrive account to store all your work
- Get the OneDrive App for your phone
- Go to the App Store and search for OneDrive
- The icon looks like this →



Stay Organized | Digital Backups

Follow the directions at

[camosun.ca/services/library/id-cards.html](https://camosun.ca/services/library/id-cards.html)

to order your **Student ID** and **U-Pass**.

Questions? Email: [photoid@camosun.ca](mailto:photoid@camosun.ca)



## Get your Student ID

One of the most important people you'll work with at Camosun is your **Academic Advisor**

- Joanne Cumberland and Robynne Mills will help you find the best way to complete your studies and earn your credentials
- You can set up a meeting with Academic Advising at: [camosun.ca/services/academic-advising/contact-us.html](https://camosun.ca/services/academic-advising/contact-us.html)





Stay Organized | Ask your Academic Advisor



How do I stay on track in my program?

Open [myCamosun](#) and select “Student Planning”  
to view your program requirements and  
keep track of your progress.

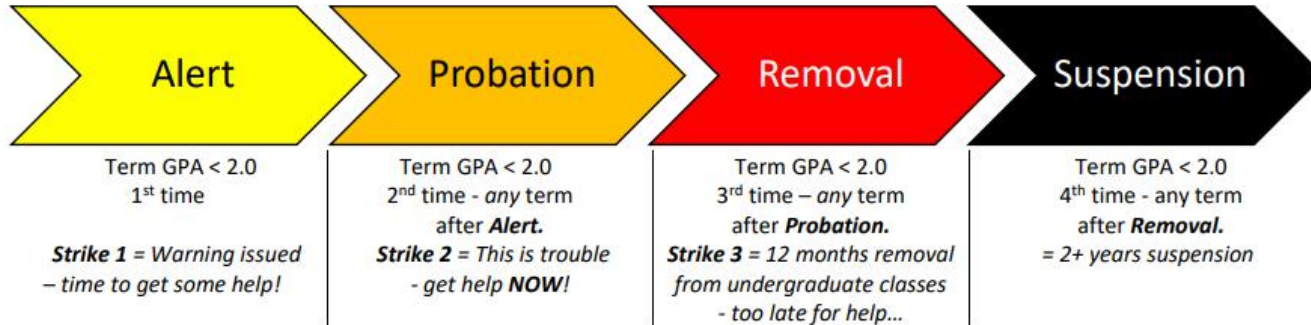
Stay Organized | myCamosun

## Academic Standing | Calculated at the end of each term

  **Dean's Honour Roll** | GPA 8.0 to 9.0 = A or A+ average for the term  

 **Good Standing** | GPA 2.0 to 7.99 = C, C+, B-, B, B+, or A- average for the term 

 **Academic Progress** | GPA 0.0 to 1.99 = F or D average for the term 



# Academic Standing | your GPA matters!



## Co-operative Education:

- combines academics with work experiences (90% are paid positions)
- has learning outcomes, deliverables and tuition

# Co-operative Education

Employers want knowledgeable, experienced candidates

- Co-op and Career Postings
- Book Career Services Appointments
- Register for events & seminars

[EducationThatWorks.ca](https://www.educationthatworks.ca)

Check out Camosun's

**career LAB**



# School of Business

Co-operative Education & Career Services Department  
Interurban Campus, Career Lab building

## Contacts for Business students:

Narges Naeimi & Gaeun Lee

***Employment Facilitators***

[naeimin@camosun.ca](mailto:naeimin@camosun.ca)

[LeeGa@camosun.ca](mailto:LeeGa@camosun.ca)

Jennifer Phillips

***Co-op & Internship  
Coordinator***

[Phillips@Camosun.ca](mailto:Phillips@Camosun.ca)

Michelle Bissonnette

***Employment  
Assistant***

[EducationThatWorks  
@camosun.ca](mailto:EducationThatWorks@camosun.ca)

# Co-operative Education

**Dates you'll need to know can be found at:**

[Important Dates & Fees, Drop, and Refund Deadlines](#)

- start and end dates of terms
- fee deadlines
- financial aid deadlines
- drop and withdrawal deadlines
- exam dates
- holiday closures, etc.

**Stay Organized | Never Miss a Date!**



# School of Business

Email is used to share important information on:

- Registration Notifications (Waitlists)
- Instructor emails
- Information Sessions/Networking events
- College wide closures

*If you're not getting email from Camosun, check your junk-mail folder*

**Stay Organized | Read your Email Daily**

The School of Business website has information such as:

- Contact info
- Awards & Scholarships
- Program information
- News and Events

[camosun.ca/learn/school/business](https://camosun.ca/learn/school/business)

Stay Organized | Check the Business Website



[camosun.ca/services/library/services.html](https://camosun.ca/services/library/services.html)

- [AskAway](#) virtual reference - online chat research help
- [Librarian consultation](#) - arrange a time to meet individually with a librarian via phone or MS Teams
- [Books by Mail service](#) - borrow up to 5 items at a time and they will be mailed to you
- Writing Centre help can be accessed through [Camosun's online booking system](#) or [Write Away](#)

Reference Librarians can find anything!

<https://camosunmss.opened.ca/>



Nick Traverse  
– Multilingual Student Support



## Is English an Additional Language for you?

## Learning Skills Guides:

- [Exam preparation](#) (Camosun webpage)
- [RACE Strategy for short-answer questions](#) (pdf)
- [Exam Writing Strategies](#) (Camosun webpage)
- [Multiple Choice Exams](#)

Exams not your thing? Learn the skills you need...

## ENACTUS CAMOSUN



- A student led organization that enables value-driven student leaders to form connections, build confidence, and positively impact local communities through “hands’-on” social, economic, and environmental projects.
- Keep your eye out for information on how you can become involved in Camosun’s new Enactus chapter.

# Engagement Opportunities

A group of people, including a man in a dark jacket and a woman in a dark shirt, are working in a garden or field. They are holding pots and looking at plants. The background shows trees and a fence. The text "WHAT IS ENACTUS?" is overlaid in the center of the image.

# WHAT IS ENACTUS?

## General questions:

- Email: [business@camosun.ca](mailto:business@camosun.ca)

## Course specific questions:

- Email your Instructor [camosun.ca/Business](mailto:camosun.ca/Business)

# Questions?



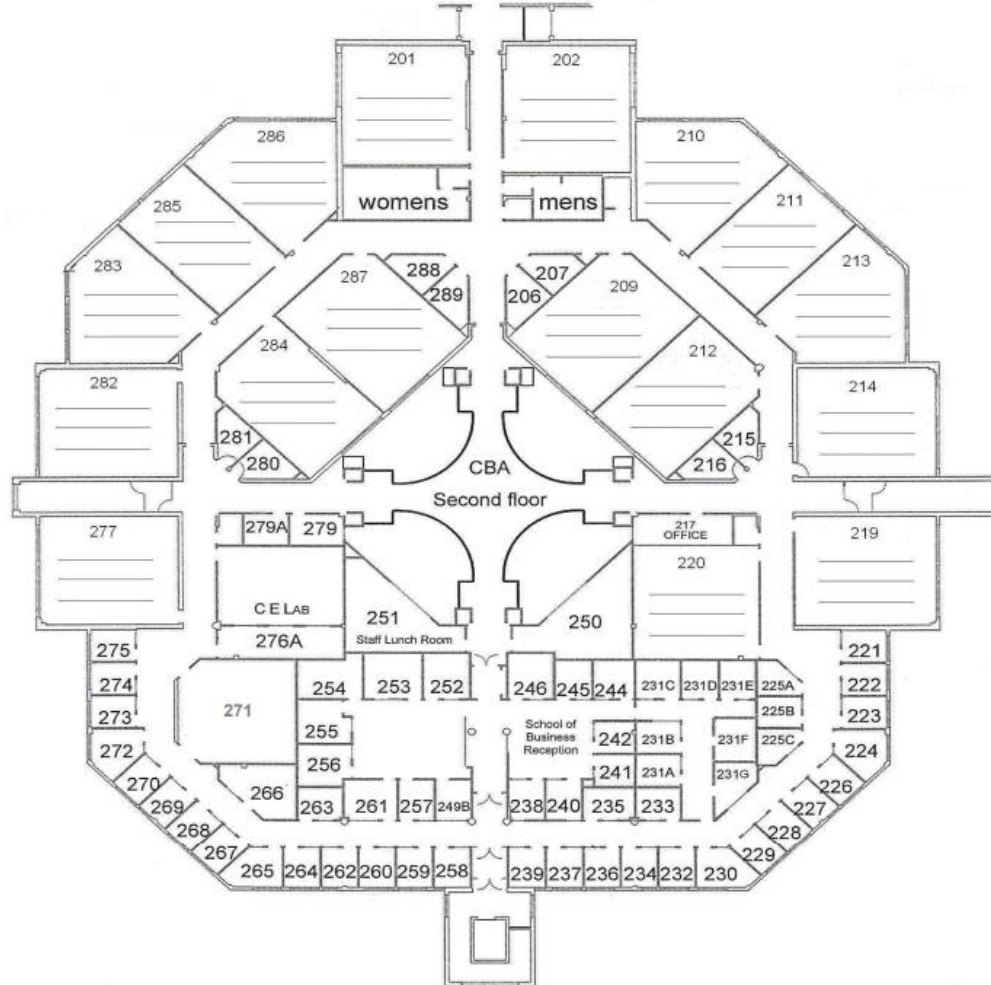
Library, bookstore,  
and Registration

Bus loop

School of Business

Best parking = ★





CBA 2<sup>nd</sup> Floor | School of Business



Scan to download this presentation

***Additional Materials***  
(good to know...)

Other Things

Find more help for these topics at the link below:

- Computer and software recommendations
- Tips for buying a computer
- Recommended browsers
- How to get a loaner laptop
- How to log on to online courses
- Where to order textbooks
- How to participate in online courses
- How to access the writing centre and library
- Where to get counselling

[camosun.ca/Services/Orientation/Online-learning](https://camosun.ca/Services/Orientation/Online-learning)

## Tips for Learning Online

## Having trouble accessing D2L?

Technical support is available through the Centre for Excellence in Teaching and Learning.

- Phone: 250-370-3488
- Email: [elearning@camosun.ca](mailto:elearning@camosun.ca)

# D2L Support



**The School of Business provides tech  
support for Business students**

See Bob in CBA 217, or email:  
[bustech@camosun.ca](mailto:bustech@camosun.ca)

## Our Computer Lab Tech

## **Camosun provides Information Technology Services (ITS)**

ITS is available to assist students with technical issues, Camosun domain accounts, & password resets.

- **Phone:** 250-370-3604
- **Email:** [itsservicedesk@camosun.ca](mailto:itsservicedesk@camosun.ca)

## Online and F2F Supports for Camosun students

- Academic Advising
- Admissions
- Centre for Accessible Learning
- Co-operative Education & Career Services
- Counselling
- Financial Aid
- Information Technology Services
- Library Services
- Office of Student Support
- Registration
- Student Records
- Student Society

Visit [camosun.ca/services](https://camosun.ca/services) for more information

# Student Supports



# School of Business

## Financial Aid & Awards

Phone: 250-370-4862

Email: [financialaid@camosun.ca](mailto:financialaid@camosun.ca)

Website: [camosun.ca/financialaid](https://camosun.ca/financialaid)

Liz Ashton Bldg., 2<sup>nd</sup> Floor



# Financial Aid and Awards





Accounting &  
Finance

Martha  
Thomas



Applied  
Business  
Technologies

Nicholas  
Read



Economics,  
Statistics &  
UT Business

Ocean  
Lu



Hospitality &  
Tourism

Stephen  
Scott



Management,  
HR, &  
Leadership

Shelaina  
Postings



Marketing

Cynthia  
Wrate

## Department Chairs



**Richard Stride**  
Dean, School of Business



**Steven Rumpel**  
Associate Dean, School of Business



**Carl Everitt**  
Associate Dean, School of Business

## Dean and Associate Deans